



L I C E N S I N G S U B C O M M I T T E E

Tuesday 2 May 2023
at 2.00 pm

Until further notice, all Council meetings will be held remotely

The live stream can be viewed here:

<https://youtu.be/tRfsQfBryMk>

Back up link: <https://youtu.be/-iuGuweEngs>

Members of the Committee:

Councillor Anya Sizer, Deputy Speaker
Councillor Gilbert Smyth
Councillor Sheila Suso-Runge

Mark Carroll
Chief Executive
Friday 21 April 2023
www.hackney.gov.uk

Contact: Natalie kokayi
Governance Officer
governance@hackney.gov.uk

Licensing Sub Committee E

Tuesday 2 May 2023

Agenda

- 1 Election of Chair**
- 2 Apologies for Absence**
- 3 Declarations of Interest - Members to declare as appropriate**
- 4 Minutes of the Previous Meeting**
- 5 Licensing Sub-Committee General Information & Hearing Procedure**
(Pages 7 - 18)
- 6 Bleat Post Production Ltd, Unit 1-3, 1 Sheep Lane E8 4QS** (Pages 19
- 80)
- 7 Kaffa Coffee, 1&2 Gillette Square, N16 8AZ** (Pages 81 - 134)
- 8 Temporary Event Notices - Standing Item**

Public Attendance

Following the lifting of all Covid-19 restrictions by the Government and the Council updating its assessment of access to its buildings, the Town Hall is now open to the public and members of the public may attend meetings of the Council.

We recognise, however, that you may find it more convenient to observe the meeting via the live-stream facility, the link for which appears on the agenda front sheet.

We would ask that if you have either tested positive for Covid-19 or have any symptoms that you do not attend the meeting, but rather use the livestream facility. If this applies and you are attending the meeting to ask a question, make a deputation or present a petition then you may contact the Officer named at the beginning of the Agenda and they will be able to make arrangements for the Chair of the meeting to ask the question, make the deputation or present the petition on your behalf.

The Council will continue to ensure that access to our meetings is in line with any Covid-19 restrictions that may be in force from time to time and also in line with public health advice. The latest general advice can be found here - <https://hackney.gov.uk/coronavirus-support>

Rights of Press and Public to Report on Meetings

The Openness of Local Government Bodies Regulations 2014 give the public the right to film, record audio, take photographs, and use social media and the internet at meetings to report on any meetings that are open to the public.

By attending a public meeting of the Council, Executive, any committee or sub-committee, any Panel or Commission, or any Board you are agreeing to these guidelines as a whole and in particular the stipulations listed below:

- Anyone planning to record meetings of the Council and its public meetings through any audio, visual or written methods they find appropriate can do so providing they do not disturb the conduct of the meeting;
- You are welcome to attend a public meeting to report proceedings, either in 'real time' or after conclusion of the meeting, on a blog, social networking site, news forum or other online media;
- You may use a laptop, tablet device, smartphone or portable camera to record a written or audio transcript of proceedings during the meeting;
- Facilities within the Town Hall and Council Chamber are limited and recording equipment must be of a reasonable size and nature to be easily accommodated.
- You are asked to contact the Officer whose name appears at the beginning of this Agenda if you have any large or complex recording equipment to see whether this can be accommodated within the existing facilities;
- You must not interrupt proceedings and digital equipment must be set to 'silent' mode;
- You should focus any recording equipment on Councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed.

Failure to respect the wishes of those who do not want to be filmed and photographed may result in the Chair instructing you to cease reporting or recording and you may potentially be excluded from the meeting if you fail to comply;

- Any person whose behaviour threatens to disrupt orderly conduct will be asked to leave;
- Be aware that libellous comments against the council, individual Councillors or officers could result in legal action being taken against you;
- The recorded images must not be edited in a way in which there is a clear aim to distort the truth or misrepresent those taking part in the proceedings;
- Personal attacks of any kind or offensive comments that target or disparage any ethnic, racial, age, religion, gender, sexual orientation or disability status could also result in legal action being taken against you.

Failure to comply with the above requirements may result in the support and assistance of the Council in the recording of proceedings being withdrawn. The Council regards violation of any of the points above as a risk to the orderly conduct of a meeting. The Council therefore reserves the right to exclude any person from the current meeting and refuse entry to any further council meetings, where a breach of these requirements occurs. The Chair of the meeting will ensure that the meeting runs in an effective manner and has the power to ensure that the meeting is not disturbed through the use of flash photography, intrusive camera equipment or the person recording the meeting moving around the room.

Advice to Members on Declaring Interests

If you require advice on declarations of interests, this can be obtained from:

- The Monitoring Officer;
- The Deputy Monitoring Officer; or
- The legal adviser to the meeting.

It is recommended that any advice be sought in advance of, rather than at, the meeting.

Disclosable Pecuniary Interests (DPIs)

You will have a Disclosable Pecuniary Interest (*DPI) if it:

- Relates to your employment, sponsorship, contracts as well as wider financial interests and assets including land, property, licenses and corporate tenancies.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to DPIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner.
- Relates to an interest which should be registered in that part of the Register of Interests form relating to DPIs, but you have not yet done so.

If you are present at any meeting of the Council and you have a DPI relating to any business that will be considered at the meeting, you **must**:

- Not seek to improperly influence decision-making on that matter;

- Make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent; and
- Leave the room whilst the matter is under consideration

You must not:

- Participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business; or
- Participate in any vote or further vote taken on the matter at the meeting.

If you have obtained a dispensation from the Monitoring Officer or Standards Committee prior to the matter being considered, then you should make a verbal declaration of the existence and nature of the DPI and that you have obtained a dispensation. The dispensation granted will explain the extent to which you are able to participate.

Other Registrable Interests

You will have an 'Other Registrable Interest' (ORI) in a matter if it

- Relates to appointments made by the authority to any outside bodies, membership of: charities, trade unions,, lobbying or campaign groups, voluntary organisations in the borough or governorships at any educational institution within the borough.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to ORIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner; or
- Relates to an interest which should be registered in that part of the Register of Interests form relating to ORIs, but you have not yet done so.

Where a matter arises at any meeting of the Council which affects a body or organisation you have named in that part of the Register of Interests Form relating to ORIs, **you must** make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent. **You may** speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Disclosure of Other Interests

Where a matter arises at any meeting of the Council which **directly relates** to your financial interest or well-being or a financial interest or well-being of a relative or close associate, you **must** disclose the interest. **You may** speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Where a matter arises at any meeting of the Council which **affects** your financial interest or well-being, or a financial interest of well-being of a relative or close associate to a greater extent than it affects the financial interest or wellbeing of the majority of inhabitants of the ward affected by the decision and a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest, you **must** declare the interest. You **may** only speak on the matter if members of the public are able to speak. Otherwise you must not take part in any discussion or voting on the matter and must not remain in the room unless you have been granted a dispensation.

In all cases, where the Monitoring Officer has agreed that the interest in question is a **sensitive interest**, you do not have to disclose the nature of the interest itself.

Licensing Sub-Committee Hearings

This guide details the procedure for Licensing Sub-Committee hearings under the Licensing Act 2003. Whilst this will be used in most cases, the procedure will be altered in exceptional circumstances and when for example Personal Licences, Temporary Event Notices and Reviews are considered.

A Licensing Sub-Committee will be held if:

- The applicant has applied for a Premises Licence, Provisional Statement, Club Premises Certificate or expressed their intention to vary their existing licence/certificate and has advertised this in a local newspaper and displayed a distinctive blue notice at the premises, following which representations have been made by a Responsible Authority or Other Person/s.
- A Review has been requested by a Responsible Authority or Other Person/s and the Review has been advertised by displaying a distinctive blue notice at the premises and also at the Council's office and website.
- An application is made to transfer a Premises Licence or for interim authority and the Police have issued an objection
- The applicant has made a Personal Licence application and the Police have objected to the Licence being granted.
- A Temporary Event Notice has been given and the Police and/or those in the Council that exercise environmental health functions have issued an objection.

Prior to your item being heard:

- The Licensing team upon receiving representations will form a view as to whether the representations are irrelevant, frivolous, vexatious or for review applications; repetitious.
- The Licensing team would have provided written notice to all parties in advance of the hearing and would have responded to any request relating to personal details being removed from the agenda.
- If you do not believe this to have happened, please contact the Licensing Service on 020 8356 4970 or email licensing@hackney.gov.uk as soon as possible. For further information on the application process, please see the guidance notes at www.hackney.gov.uk/licensing.

Making decisions on the items being heard:

Hearings will normally be held in public unless the Sub-Committee believe it not to be in the public interest to do so. Although the Chair will try to make the proceedings as informal as possible, these hearings are of a quasi-judicial nature, and the rules of natural justice shall apply.

Only those Responsible Authorities and Other Persons who have made a relevant representation in writing at the consultation stage **can register to speak at a subsequent hearing**. Applicants, Other Persons and Responsible Authorities will all be given a fair opportunity to put their case and the Sub-Committee will take these representations into account when making their decision. The Sub-Committee may still make a decision on any matter even if any party fails to attend the hearing. However, in these circumstances, it will only be that party's written representation that may be taken into account.

For new applications relating to Premises Licences and Club Premises Certificates, Members can grant with additional conditions attached to the licence, exclude any licensable activities, refuse a Designated Premises Supervisor (DPS) if appropriate or reject the application.

Members when making decisions on variation applications regarding a Premises Licence or Club Premises Certificate, can modify (add, delete or amend) conditions on the licence or reject the application in whole or part. Members will be considering the request for a variation and the impact that this may have. Therefore, representations should be focused on the impact of the variation, although concerns relating to the existing terms of the licence may be relevant in considering the track record of the applicant. However, Members may consider other issues which relate to the promotion of the licensing objectives, although only if it is reasonable and proportionate to do so.

For Provisional Statements, Members can consider any steps that are necessary having regard to the representations made in order to ensure the licensing objectives are not undermined.

Members when deciding a Review application can modify (add, delete or amend) the conditions of the licence, exclude any licensable activities, remove a DPS if appropriate, suspend the licence/certificate for up to 3 months or revoke the licence/certificate completely.

For transfer of Premises Licences, interim authority requests and Personal Licence applications Members can only refuse or grant the application.

Members when deciding on an objection made against a Temporary Event Notice (TEN) will determine whether or not to issue a Counter Notice, which if issued will prevent the proposed event from proceeding. If a TEN has been given for a premises that already has a licence/certificate, Members may impose any of those conditions from the existing licence/certificate to the TEN.

Before the meeting starts:

The Sub-Committee Members are requested to report for business no more than half an hour before the meeting starts to deal with any administrative/procedural issues. This will allow Members to consider;

- the appointment for any substitutes if required
- the appointment of the chair
- any procedural issues

- obtain the list of attendees
- late documents delivered prior to the meeting and to ensure all the paperwork is in order

The Sub-Committee will not be considering any of the actual points raised within the Report itself and no Responsible Authority or Other Person/s shall be present when the Sub-Committee deals with the above issues.

Attending the hearing that concerns you:

All Applicants, Other Persons and Responsible Authorities involved will be informed in writing of the date and time that their application will be considered by the Licensing Sub-Committee. Please contact the Licensing Service on 020 8356 4970 or email licensing@hackney.gov.uk to confirm whether you wish to attend and/or register to speak at the Sub-Committee hearing or if you wish for someone else to speak on your behalf. If you are unable to attend, the application may be heard in your absence.

All parties should arrive promptly at the outset of the scheduled meeting regardless of when the item is listed to be heard on the agenda.

Please contact the Licensing Service for advice within 4 working days from the date on the notice letter if any of the following apply;

- you have special requirements to help make your representation, because of a disability or you need a translator for example
- you wish to supply additional [documentary] information such as photographs and videos/DVDs

Please note that if you wish to provide additional relevant information, this should be given at least **5 working days** before the hearing. Any additional information provided once the hearing has started will only be accepted if all parties agree. Please note that the use of videos/DVDs is at the Sub-Committee's discretion – requests to show these should be made in advance to the Committee Officer.

Timings

In most cases the application will last no longer than 1 hour, and the times to be allocated to each section are shown on the relevant hearing procedure. If you think that your evidence is likely to exceed this time period, please let the Licensing Service know **within 4 working days of the date on the notice letter** and the Sub-Committee will be advised. If your request is agreed, all parties will also be granted the same extension of time.

Rights of Press and Public to Report on Meetings

Where a meeting of the Council and its committees are open to the public, the press and public are welcome to report on meetings of the Council and its committees, through any audio, visual

or written methods and may use digital and social media providing they do not disturb the conduct of the meeting and providing that the person reporting or providing the commentary is present at the meeting.

Those wishing to film, photograph or audio record a meeting are asked to notify the Council's Monitoring Officer by noon on the day of the meeting, if possible, or any time prior to the start of the meeting or notify the Chair at the start of the meeting.

The Monitoring Officer, or the Chair of the meeting, may designate a set area from which all recording must take place at a meeting.

The Council will endeavour to provide reasonable space and seating to view, hear and record the meeting. If those intending to record a meeting require any other reasonable facilities, notice should be given to the Monitoring Officer in advance of the meeting and will only be provided if practicable to do so.

The Chair shall have discretion to regulate the behaviour of all those present recording a meeting in the interests of the efficient conduct of the meeting. Anyone acting in a disruptive manner may be required by the Chair to cease recording or may be excluded from the meeting. Disruptive behaviour may include: moving from any designated recording area; causing excessive noise; intrusive lighting; interrupting the meeting; or filming members of the public who have asked not to be filmed.

All those visually recording a meeting are requested to only focus on recording councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure by someone recording a meeting to respect the wishes of those who do not wish to be filmed and photographed may result in the Chair instructing them to cease recording or in their exclusion from the meeting.

If a meeting passes a motion to exclude the press and public then in order to consider confidential or exempt information, all recording must cease and all recording equipment must be removed from the meeting room. The press and public are not permitted to use any means which might enable them to see or hear the proceedings whilst they are excluded from a meeting and confidential or exempt information is under consideration.

Providing oral commentary during a meeting is not permitted.

Lobbying of Councillors

If a person or an organisation wants to make a representation to the Licensing Sub-Committee, they must **NOT** contact Sub-Committee Members directly. Licensing Sub-Committee Members have to retain an open mind on any application and determine it on its merits. Members can not be in anyway biased towards a party. Therefore, if a Member of the Sub-Committee has had any prior involvement they must ensure that they come to the hearing with an open mind.

Local ward councillors may be able to speak on behalf of objectors if requested to do so, provided that if they have a disclosable pecuniary interest they leave the meeting room when the application is being considered unless they have been granted dispensation.

Reports

Agendas and Reports for Licensing Sub-Committees are published on the Council's website (www.hackney.gov.uk) 5 working days before the hearing takes place. Copies are also available by contacting Governance Services on 0208 356 3578 or email governance@hackney.gov.uk. Copies of applications together with the details of any objections will be included in the report.

Appeals

Applicants or any party to the hearing can appeal against the decision made by the Sub-Committee. The appeal to the Thames Magistrates Court must be made within 21 days of the decision being sent formally in writing. However, TEN's have the added restriction that no appeals can be made later than 5 working days before the event is scheduled to take place.

Withdrawal of an Item or Cancellation of a Hearing

An item may be withdrawn from the agenda of a Licensing Sub-Committee meeting at short notice due to the withdrawal or resolution of the representations or objections to an application or notice. A hearing by the Licensing Sub-Committee may therefore be cancelled at short notice if there are no substantive items remaining on the agenda.

As much advance notice as is practicable of the withdrawal of an item on the agenda or cancellation of a meeting of the Licensing Sub-Committee will be provided on the Council's website but please note that this might be as little as a few hours before the hearing if the applicant chooses to leave it that late to satisfactorily address any representation or objection giving rise to the need for a hearing.

Facilities

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in the Assembly Halls, rooms 101, 102 & 103 and the Council Chamber. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

Contacts

If you have a query about Licensing Sub-Committee procedures and protocols then please contact Governance Services –

Governance Services
2nd Floor Room 118
Hackney Town Hall
Mare Street E8 1EA
Telephone: 020 8356 1266
Email: governance@hackney.gov.uk

If your query relates to general licensing matters or to specific applications then you are advised to speak to the Licensing Service. They can be contacted at:

Licensing Service
Hackney Service Centre
1 Hillman Street London
E8 1DY

Telephone: 020 8356 4970
Fax: 020 8356 4974 E-mail: licensing@hackney.gov.uk

Relevant Extracts from Hackney's Statement of Licensing Policy

Please find below relevant extracts from the Statement of Licensing Policy 2018.

LP1 General Principles

The Council expects applicants to demonstrate:

- (a) That they have an understanding of the nature of the locality in which the premises are located and that this has been taken into consideration whilst preparing the operating schedule.

- (b) Where the application is for evening and night-time activity, that the proposal reflects the Council's aspiration to diversify the offer, whilst at the same time promoting the licensing objectives.

LP2 Licensing Objectives

Prevention of Crime and Disorder Whether the proposal includes satisfactory measures to mitigate any risk of the proposed operation making an unacceptable contribution to levels of crime and disorder in the locality.

Public Safety

Whether the necessary and satisfactory risk assessments have been undertaken, the management procedures put in place and the relevant certification produced to demonstrate that the public will be kept safe both within and in close proximity to the premises.

Prevention of Public Nuisance

Whether the applicant has addressed the potential for nuisance arising from the characteristics and style of the proposed activity and identified the appropriate steps to reduce the risk of public nuisance occurring.

Protection of Children from Harm

Whether the applicant has identified and addressed any risks with the aim of

protecting children from harm when on the premises or in close proximity to the premises.

LP3 Core Hours

Hours for licensable activity will generally be authorised, subject to demonstrating LP 1 and LP2, as follows:

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

Hours may be more restrictive dependent on the character of the area and if the individual circumstances require it.

Later hours may be considered where the applicant has identified any risk that may undermine the promotion of the licensing objectives and has put in place robust measures to mitigate those risks. *It should be noted that this policy does not apply to those who are making an application within a special policy area (see section 3) unless they have been able to demonstrate that the proposed activity or operation of the premises will not add to the cumulative impact that is already being experienced.*

LP4 Off' Sales of Alcohol

Hours for the supply of alcohol will generally be restricted to between 08:00 and 23:00.

LP5 Planning Status

Licence applications should normally be from premises where:

- (a) The activity to be authorised by the licence is a lawful planning use or is a deemed permitted development pursuant to the General Permitted Development Order (1995) as amended.
- (b) The hours sought do not exceed those authorised by any planning permission.

The Licensing Authority may take into account the lack of planning permission or an established lawful use in deciding whether there is likely to be any harm to the licensing objectives.

LP6 External Areas and Outdoor Events

The Licensing Authority will normally restrict external areas and outdoor activity to

between 08:00 and 22:00 unless the applicant can demonstrate that comprehensive control measures have been implemented that ensure the promotion of the licensing objectives, in particular the public nuisance objective. Notwithstanding any proposed control measures, the Licensing Authority may restrict the hours and/or activity even further.

LP7 Minor Variations

The Council expects applications to be made in the following circumstances only:

- Small changes in the layout/structure of the premises
- The addition of voluntary/agreed conditions
- Removal of conditions that are dated and have no impact on the operation of the premises
- Reduction of hours for any licensable activity

LP8 Temporary Event Notices

When considering an objection to a TEN the Council will:

- Expect that any existing conditions will be maintained (where relevant) in circumstances where an event is to take place at a premises that has an existing authorisation.
- Assess any history of complaints as a result of licensable activity that may or may not have been authorised by a TEN.
- Consider the track record of the premises user
- Consider any other control measures proposed to mitigate the objection

LP9 Personal Licences

(a) The Council will consider whether a refusal of the licence is appropriate for the promotion of the crime prevention objective and will consider the:

- (i) Seriousness and relevance of any conviction(s)
- (ii) The period that has elapsed since committing the offence(s)
- (iii) Any mitigating circumstances that assist in demonstrating that the crime prevention objective will not be undermined.

LP10 Special Policy Areas – Dalston and Shoreditch

It is the Council's policy that where a relevant representation is made to any application within the area of the Dalston SPA or Shoreditch SPA, the applicant will need to demonstrate that the proposed activity and the operation of the premises will

not add to the cumulative impact that is currently being experienced in these areas. This policy is to be strictly applied.

It should also be noted that the;

- quality and track record of the management;
- good character of the applicant; and
- extent of any variation sought

May not be in itself sufficient. *It should be noted that if an applicant can demonstrate that they will not add to the cumulative impact in their operating schedule and at any hearing, then the Core Hours Policy within LP3 will apply.*

LP11 Cumulative Impact – General

The Council will give due regard to any relevant representations received where concerns are raised and supported around the negative cumulative impact the proposed application has on one or more of the licensing objectives.

Licensing Sub-Committee hearings, under the Licensing Act 2003 & Local Government (Miscellaneous Provisions) Act 1982 – Type A [Re; Premises Licence, Club Premises Certificate, Provisional Statement & Sex Establishment Licence]

<p>Step 1 Appointment of Chair and introduction</p>	<p>The Sub-Committee will appointment a Chair.</p> <p>The Chair will introduce the Sub-Committee, announce the item, and establish the identity of those taking part.</p> <p>The Sub-Committee will consider any requests to depart from normal procedure, such as holding a private session if it is considered to be in the public interest to do so or if a deferral/adjournment is requested for the item.</p> <p>The Chair (or Legal Adviser if asked by the Chair) will briefly outline how the hearing will proceed. However, Members may seek clarification on any issue raised during the hearing if required and if requested.</p>	<p>5 minutes</p>
<p>Step 2 Licensing Officer</p>	<p>The Licensing Officer will outline the report.</p>	<p>5 minutes</p>
<p>Step 3 Applicant's Case</p>	<p>The Applicant will present their case in support of their application.</p>	<p>5 minutes</p>
<p>Step 4 Responsible Authorities' Case</p>	<p>The Chair will invite the relevant Responsible Authorities in attendance to highlight their reasons for objecting to the application as contained within the report.</p>	<p>5 minutes each</p>
<p>Step 5 Other Persons' Case</p>	<p>The Chair will invite the Other Persons in attendance to present their case, highlighting their reasons for objecting or supporting the application as contained in their written submissions.</p>	<p>5 minutes each</p>
<p>Step 6 Discussion</p>	<p>The Chair will structure and lead a discussion on the information presented enabling Sub-Committee Members to clarify any points raised and ask questions if necessary.</p>	<p>15 minutes</p>
<p>Step 7 Closing remarks</p>	<p>The Chair will ask Responsible Authorities, Other Persons, Applicants and the Licensing Officer if they have any final comments to make. These comments can <u>only</u> be in relation to issues raised during the discussion. These remarks should be brief.</p>	<p>10 minutes</p>
<p>Step 8 - Final clarification</p>	<p>Licensing Sub-Committee Members will have a final opportunity to seek clarification on any points raised, following which the Chair will conclude the discussion.</p>	<p>5 minutes</p>
<p>Step 9 Consideration</p>	<p>The Sub-Committee will normally withdraw to consider the evidence that has been presented to them with the Committee Officer and Legal Adviser in order that the Sub-Committee can reach a decision and obtain legal advice if required.</p> <p>The Legal Adviser will repeat any legal advice given to Members upon returning to the public hearing.</p> <p>In simple cases the Sub-Committee may not consider it necessary to retire.</p>	<p>10 minutes</p>
<p>Step 10 Chair announces the decision</p>	<p>The Sub-Committee will return and the Chair will announce the decision. Reasons for their decision will be given, if appropriate.</p> <p>The Licensing Officer will draw attention to any restrictions which will affect the running of the premises and provide a written record of the decision, which will be sent to the applicant.</p>	<p>5 minutes</p>

The Council's procedure rules are also incorporated into these hearing procedures in so far as it does not conflict the procedures as set out above. The Licensing Hearing Regulations can also be viewed by following the link below – <http://www.legislation.gov.uk/ukxi/2005/44/contents/made>

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For Consideration By	Licensing Sub-Committee
Meeting Date	2nd May 2023
Type of Application	Premises Licence
Address of Premises	Bleat Post Production Ltd, Unit 1-3, 1 Sheep Lane, E8 4QS
Classification	Decision
Ward(s) Affected	London Fields
Group Director	Rickardo Hyatt

1. **Summary**

- 1.1. Sarah Withers has made an application for a premises licence under section 17 of the Licensing Act 2003.

2. **Application**

- 2.1. The application seeks to authorise films, live music, recorded music, late night refreshment and to authorise the supply of alcohol for consumption on the premises on Monday to Sunday.
- 2.2. The Premises are not located within a Special Policy Area.
- 2.3. The applicant is seeking authorisation for the following licensable activities and times:

Films	Standard Hours: Mon 23:00 - 02:00 Tue 23:00 - 02:00 Wed 23:00 - 02:00 Thu 23:00 - 02:00 Fri 23:00 - 02:00 Sat 23:00 - 02:00 Sun 23:00 - 02:00
Live Music	Standard Hours: Mon 23:00 - 02:00 Tue 23:00 - 02:00 Wed 23:00 - 02:00 Thu 23:00 - 02:00 Fri 23:00 - 02:00 Sat 23:00 - 02:00 Sun 23:00 - 02:00

Recorded Music	Mon 23:00 - 02:00 Tue 23:00 - 02:00 Wed 23:00 - 02:00 Thu 23:00 - 02:00 Fri 23:00 - 02:00 Sat 23:00 - 02:00 Sun 23:00 - 02:00
Late Night Refreshment	Standard Hours: Mon 23:00 - 02:00 Tue 23:00 - 02:00 Wed 23:00 - 02:00 Thu 23:00 - 02:00 Fri 23:00 - 02:00 Sat 23:00 - 02:00 Sun 23:00 - 02:00
Supply of Alcohol On Premises	Standard Hours: Mon 11:00 - 02:00 Tue 11:00 - 02:00 Wed 11:00 - 02:00 Thu 11:00 - 02:00 Fri 11:00 - 02:00 Sat 11:00 - 02:00 Sun 11:00 - 02:00
The opening hours of the premises	Standard Hours: Mon 00:01 - 00:00 Tue 00:01 - 00:00 Wed 00:01 - 00:00 Thu 00:01 - 00:00 Fri 00:01 - 00:00 Sat 00:01 - 00:00 Sun 00:01 - 00:00

2.4. The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. **Current Status/History**

3.1. The premises are not licensed for any activity

3.2. No Temporary Event Notices were submitted for the premises in 2023.

4. **Representations: Responsible Authorities**

From	Details
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health authority (Environmental Enforcement)	Representation withdrawn following agreed conditions. See Para 8.1 below

Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	Have confirmed no representation on this application
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation on this application
Police	Representation withdrawn following agreed conditions. See Para 8.1 below
Licensing Authority Appendix B	Representation received on the grounds of The Prevention of Public Nuisance
Health Authority	No representation received

5. **Representations: Other Persons**

From	Details
10 Representations have been received from and on behalf of local residents. (Appendices C1 to C10)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety and and The Prevention of Public Nuisance

6. **Guidance Considerations**

- 6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. **Policy Considerations**

- 7.1. Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy) adopted by the Licensing Authority.
- 7.2. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), and LP3(Core Hours) are relevant.

8. **Officer Observations**

- 8.1. If the Sub-Committee is minded to approve the application, the following additional conditions should be applied the licence:

Mandatory Conditions-Supply of Alcohol (On and Off Premises)

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- 5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customers are made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as

if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Door Supervision

8. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Exhibition Of Films

9. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

- (a) Recommendations made by the film classification body where the film classification body is specified in the licence, or
- (b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

Conditions derived from operating schedule

10. Provide a means of two way communication to report incidents between the premises and the local police or CCTV monitoring centre.

11. Install Video/CCTV equipment inside/outside the premises and ensure that it is maintained in working order.

12. Set Video/CCTV equipment to record from the time that the premises open to the public until the premises close and all members of the public have left.

13. Ensure that any cameras covering the exterior of the premises are left to record for the duration of the tape and for a period not less than 24 hours a day.

14. Ensure that monitoring tapes are retained for at least twenty eight days and are produced to an authorised officer on demand.

15. Notices shall be displayed advising that CCTV has been installed on the premises so that they are clearly visible to the public within the licensed premises.

16. No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses.

17. Ensure that a secure deposit box is kept on the premises for the retention of confiscated items and that the Police are advised of any items which require safe disposal.

18. Safety checks shall be carried out before the admission of the public or club members and guests; and details of such checks are kept in a Log-book. •

19. At least 1 trained first aider shall be on duty when the public are present. If more than one first-aider is present, ensure that their respective duties are clearly defined.

20. Free drinking water shall be available at all times the premises are open to the public.

21. Ensure that public information notices about crime and disorder issues are displayed at the request of the Council or the local Constabulary. (e.g. Customer Code of Conduct)

22. Placing of bottles into receptacles outside the premises shall take place at times that will minimise disturbance to nearby properties.

23. Display prominent, clear and legible notices at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.

24. Display any restrictions on the admittance of individuals according to age (e.g. Children) on or immediately outside the premises.

25. Implement a proof of age policy agreed by the police and local authority

Conditions derived from responsible authorities representation

26. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:

- a. all crimes reported to the venue
- b. any complaints received
- c. any incidents of disorder
- d. any faults in the CCTV system that you have been made aware of
- e. any refusal of the sale of alcohol
- f. any visit by a relevant authority or emergency service.

27. All staff engaged in the sale of alcohol shall be fully trained and made aware of the legal requirements relating to underage sales and other legal requirements relating to the sale and supply of alcohol. Such training must take place on a 12 monthly basis and written records of the training must be maintained on the premises for inspection by the Police or Authorities. This training is to include the WAVE (Welfare And Vulnerability Engagement) training.

28. Any sale of alcohol at the premises will remain ancillary to its main function as a post production facility.

29. The Licensee shall ensure that all relevant staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

30. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

31. In order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to.

32. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

33. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacles being carefully placed so as not to cause an obstruction or trip.

34. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Bleat Post Production Limited. This should remain unobstructed at all times and should clearly identify:-

- the name of the registered waste carrier
- the date of commencement of trade waste contract
- the date of expiry of trade waste contract
- the days and times of collection
- the type of waste including the European Waste Code

9. **Reasons for Officer Observations**

9.1. Conditions 10 to 25 are derived from the applicant's operating schedule. Conditions 26 to 28 have been suggested by the Police Authority and agreed by the applicant. Conditions 29 to 34 have been suggested by the Environmental Enforcement Authority and agreed by the applicant.

10. **Legal Comments**

10.1. The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2. It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. **Human Rights Act 1998 Implications**

11.1. There are implications to;

- **Article 6** – Right to a fair hearing
- **Article 14** – Not to discriminate
- Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. **Members Decision Making**

12.1. **Option 1**

That the application be refused

12.2. **Option 2**

That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. **Conclusion**

13.1. That Members decide on the application under the Licensing Act 2003.

Appendices:

Appendix A: Application for a premises licence and supporting documents

Appendix B: Representations from Responsible Authorities

Appendix C: Representations from Other Persons

Appendix D: Location map

Background documents

Licensing Act 2003

LBH Statement of Licensing Policy

Report Author	Name: Sanaria Hussain Title: Senior Licensing Officer Email: sanaria.hussain@hackney.gov.uk Tel: 02083562431
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Appendix A

Hackney
LA01

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Sarah Withers

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Bleat Post Production Ltd Unit 1 - 3 1 Sheep Lane			
Post town	London	Postcode	E8 4QS

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)

- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input checked="" type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Withers			First names Sarah		
Date of birth ██████████		I am 18 years old or <input checked="" type="checkbox"/> Please tick yes			
Nationality British					
Current residential address if different from premises address		Flat 3 1 Gransden Avenue			
Post town	London		Postcode	E8 3QA	

Daytime contact telephone number		
E-mail address (optional)		
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)		

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name

Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	6	1 0 2 0 2 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
 Bleat is a post production facility for TV/ Film & sound which can be open 24 hours a day.
 We have 2 large theatre rooms and 4 smaller editing suites. The bar is mainly for the use of clients using our facilities, but we plan on hosting occasional events with admission by invitation to members of the public serving alcohol from 11:00am until 2:00am.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

--

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
| Provision of late night refreshment (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| Supply of alcohol (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 5)		
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	02:00			
			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Tue	23:00	02:00			
			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Wed	23:00	02:00			
Thur	23:00	02:00			
Fri	23:00	02:00			
Sat	23:00	02:00			
Sun	23:00	02:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			
Fri			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	23:00	02:00						
Tue	23:00	02:00						
Wed	23:00	02:00				State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	23:00	02:00						
Fri	23:00	02:00	Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)					
Sat	23:00	02:00						
Sun	23:00	02:00						

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	02:00			
Tue	23:00	02:00			
Wed	23:00	02:00			
			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur	23:00	02:00	Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	23:00	02:00			
Sat	23:00	02:00			
Sun	23:00	02:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	23:00	02:00						
Tue	23:00	02:00						
Wed	23:00	02:00				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	02:00						
Fri	23:00	02:00				Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23:00	02:00						
Sun	23:00	02:00						

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	11:00	02:00			
Tue	11:00	02:00			
Wed	11:00	02:00			
Thur	11:00	02:00			
Fri	11:00	02:00			
Sat	11:00	02:00			
Sun	11:00	02:00			
			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Sarah Withers	
Date of birth ██████████	
Address ██████ ██████████████████ ██████	
Postcode	██████
Personal licence number (if known) ██████████████████	
Issuing licensing authority (if known) ██████	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	00:01	00:00	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Tue	00:01	00:00	
Wed	00:01	00:00	
Thur	00:01	00:00	
Fri	00:01	00:00	
Sat	00:01	00:00	
Sun	00:01	00:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- Ensure that any person selling or supplying alcoholic drink under the authority of a personal licence holder asks for a photo ID proof of age where they have reason to suspect that the individual may be under 25 years of age.
- Adopt and comply with the British Beer and Pub Associations Guidelines on On-Trade Promotions

b) The prevention of crime and disorder

- Provide a means of two way communication to report incidents between the premises and the local police or CCTV monitoring centre.
- Install Video/CCTV equipment inside/outside the premises and ensure that it is maintained in working order.
- Set Video/CCTV equipment to record from the time that the premises open to the public until the premises close and all members of the public have left.
- Ensure that any cameras covering the exterior of the premises are left to record for the duration of the tape and for a period not less than 24 hours a day.
- Ensure that monitoring tapes are retained for at least twenty eight days and are produced to an authorised officer on demand.
- Put up notices advising that CCTV has been installed on the premises so that they are clearly visible to the public within the licensed premises.

c) Public safety

- Where glass bottles are used, they will be retained or disposed of on the premises.
- No customers will be admitted, or permitted to leave when carrying open or sealed bottles or glasses.
- Ensure that the consumption of alcohol is restricted to the areas identified on the plan attached to the operating schedule.
- Ensure that a secure deposit box is kept on the premises for the retention of confiscated items and that the Police are advised of any items which require safe disposal.
- Responsible for the disposal of waste on the frontage of the premises and make provision for the emptying of litter bins in the vicinity of the premises.
- Ensure that lighting is provided outside the premises (and in my private car park) during the hours of darkness when any licensable activity takes place on the premises.
- Ensure that escape routes and exits, including external exits, are maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.
- Ensure that where chairs and tables are provided, internal gangways are kept unobstructed.
- Ensure that all exit doors are easily openable and do not require the use of a key, card, code or similar means
- Ensure that doors at such exits are regularly checked to ensure that they function satisfactorily and a record of the check is kept.
- Ensure that any removable security fastenings are removed whenever the premises are open to the public or occupied by staff.
- Ensure that all fire doors are maintained effectively self-closing and not held open other than by approved devices (for example, electromagnetic releases operated by smoke detectors).
- Ensure that fire resisting doors to ducts, service shafts, and cupboards are kept locked shut.
- Ensure that the edges of the treads of steps and stairways are maintained so as to be conspicuous.

- Safety checks are carried out before the admission of the public or club members and guests; and details of such checks are kept in a Log-book.
- Ensure that hangings, curtains and temporary decorations are maintained in a flame-retardant condition.
- Ensure that any upholstered seating meets on a continuous basis the pass criteria for smouldering ignition source 0, flaming ignition source 1 and crib ignition source 5 when tested in accordance with section 5 of Bs 5852:1990.
- Ensure that hangings, curtains and temporary decorations are arranged so as not to obstruct exits, fire safety signs or firefighting equipment.
- Ensure that temporary decorations are not used without prior notification to the licensing authority/fire authority.
- Ensure that notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, are prominently displayed and protected from damage and deterioration.
- The fire brigade will be called at once to any outbreak of fire, however slight, and the details recorded in a Fire Log-book.
- Notify the local Fire Control Centre as soon as possible if the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut off or restricted.
- Access for emergency vehicles is kept clear and free from obstruction.
- Ensure that when disabled people are present, adequate arrangements exist to enable their safe evacuation in the event of an emergency, and that patrons are made aware of these arrangements.
- Ensure that adequate and appropriate supply of first aid equipment and materials is available on the premises.
- Ensure that at least 1 trained first aider will be on duty when the public are present. If more than one first-aider is present, ensure that their respective duties are clearly defined.
- In the absence of adequate daylight, that the lighting in any area accessible to the public is fully operational.
- Ensure that Fire safety signs are adequately illuminated.
- Not alter Emergency lighting without prior notification to the Licensing Authority.
- Ensure that Emergency lighting batteries are fully charged before admission of the public.
- In the event of failure of normal lighting, where the emergency lighting battery has a capacity of one hour, evacuation of the premises is possible within 20 minutes. Where the emergency lighting battery has a capacity of three hours, evacuation of the premises is possible within one hour.
- Provide temporary electrical wiring and distribution systems without prior inspection by a suitably qualified electrician
- Ensure that any temporary electrical wiring and distribution systems comply with the recommendations of BS 7671 or where applicable BS 7909.
- Ensure that where temporary electrical wiring and distribution systems have not been installed by a competent person, they are inspected and certified by a competent person before they are put to use.
- Ensure that the following systems are maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and will keep the records of such inspections available for inspection by authorised officers on request:
 - Building Electrical Installation
 - Emergency Lighting System
 - Fire Warning System
 - Gas boiler, calorifier or appliance
 - Oil fired boiler or appliance
 - Suspended ceilings
 - Portable fire fighting equipment
 - Temporary Electrical Installation
- Ensure that I have valid public liability insurance in force and that a copy of the schedule is available for inspection by an authorised officer on request.

- Not alter the premises in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence.
- Free drinking water available at all times the premises is open to the public.

d) The prevention of public nuisance

- Ensure that public information notices about crime and disorder issues are displayed at the request of the Council or the local Constabulary. (e.g. Customer Code of Conduct)
- Display any conditions of entry to the premises in the vicinity of any entrance to the premises.
- Ensure that any request by an authorised officer of the Council in relation to reducing noise levels is complied with.
- Ensure that the placing of bottles into receptacles outside the premises takes place at times that will minimise disturbance to nearby properties.
- Display prominent, clear and legible notices at all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
- Ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented.
- Ensure that receptacles for waste are emptied regularly to minimise nuisance smells.
- Ensure that flashing or particularly bright lights on or outside the licensed premises do not cause a nuisance to nearby properties, whilst balancing the need for lighting in the interests of prevention of crime and disorder.
- Provide adequate and suitable (lidded) receptacles to receive and store refuse from the premises/site.
- Ensure that receptacles for refuse storage are maintained in a clean condition.
- Ensure litter is regularly cleared from the vicinity of the premises

e) The protection of children from harm

- Display any restrictions on the admittance of individuals according to age (e.g. Children) on or immediately outside the premises.
- Implement a proof of age policy agreed by the police and local authority.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.

- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that
--------------------	--

	<p>my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none"> The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	08.09.2022
Capacity	Agent

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. In terms of specific regulated entertainments please note that:
- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the

- performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensing activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified) or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of an EEA state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the EEA family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the EEA national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise

share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

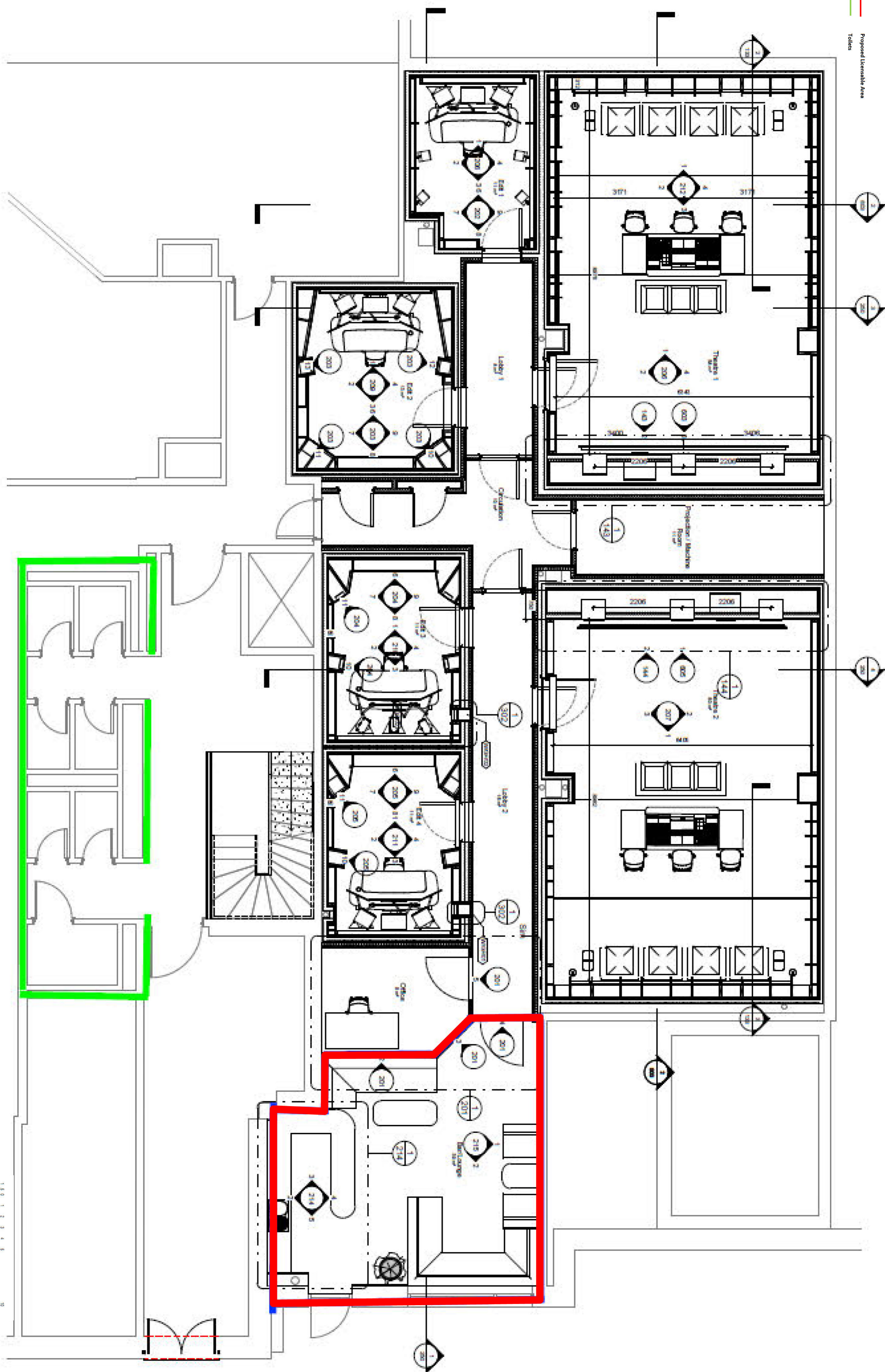
Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within his application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



SCALE 1:100

Representations (which include comments and/or objections) in relation to:

I write in relation to the application for a new premises licence at the above. I am concerned that the grant of the premises licence will have a negative impact on the promotion of the licensing objectives due to the close proximity to residential properties which are located directly above the site. It is noted that the premises is located directly below existing residential properties.

The applicants attention is drawn to the following extract from the Council's Licensing Policy:

LP3 Core Hours

Hours for licensable activity will generally be authorised, subject to demonstrating LP 1 and LP2, as follows:

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

Hours may be more restrictive dependent on the character of the area and if the individual circumstances require it.

Later hours may be considered where the applicant has identified any risk that may undermine the promotion of the licensing objectives and has put in place robust measures to mitigate those risks.

However, I am concerned that even if operating to hours that are within the 'Core Hours' above, the site would still lead to an undermining of the prevention of public nuisance objective. This is due to the proposed introduction of a public bar and the activities that tend to be associated with this type of operation. For example noise from patrons as they arrive, leave or temporarily exit to smoke, music noise, dispersal and deliveries. This is further exacerbated by existing levels of ambient noise which are expected to be very low in this location meaning that such activities would be even more impactful for residents.

The above representations are supported by the following evidence and information.

The Licensing Act 2003, guidance issued by the Home Office under s182 of the Licensing Act 2003

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

It is doubtful that there are any measures that could be offered to mitigate the concerns raised above due to the nature of the activity being sought. However, the applicant

Name: **David Tuitt (Business Regulation Team Leader) - Licensing and Technical Support**

14 November 2022



Fwd: Objection to late license application by Ms Withers, Bleat Post Production - E84QS

2 messages

[Redacted]

[Redacted]

[Redacted]

----- Forwarded message -----

From: <[Redacted]>
Date: Sun, 20 Nov 2022 at 13:40
Subject: Re: Objection to late license application by Ms Withers, Bleat Post Production - E84QS
To: <licensing@hackney.gov.uk>

To whom it may concern,

Please can I get confirmation that my objection has been receivedZ

Thanks,

[Redacted]

Sent from my iPhone

On 13 Nov 2022, at 19:05, [Redacted] wrote:

To whom it may concern,

I am writing to object to the application by Ms Withers from Bleat Productions, for the premises Unit1-3, [1 Sheep Lane, London E84QS](#), for a license for music and alcohol from 11am-2am 7 days a week.

Reasons for my objections:

- Sheep Lane is a quiet residential setting where bedrooms and balconies face directly on to the road where the unit is, so any late license will cause noise nuisance, potential stress and disruption to quality of life of residents, especially harmful to children living within our block so is not compatible with this location
- My bedroom window and balcony are meters away from the entrance to the unit – In the past, I have been disturbed by their visitors leaving the premise at unsociable hours, smoking directly underneath my balcony and across the road where people from the unit have been drunk and causing a noise nuisance – this is likely to become a more regular nuisance if licensing hours are extended
- Where alcohol is involved, the possibility for inappropriate behaviour is increased - particularly because the period the applicant has applied for is

all day and all night

Two other points to note:

- The licences documented below are completely out of character for the area. Broadway Market the main high street for the area, is limited for the most part to 11pm closures for establishments that supply alcohol. This is a busy street with many businesses including bars, pubs and restaurants which is in complete contrast to the residential setting of Sheep Lane. And even in this case, no establishments are allowed to stay open until 2am.
- I also note that their other premises in Kings Cross is in Tileyard Studios, Tile Yard Road, London, N7 9AH. This is a commercial area with no residential dwellings within the vicinity of the studios. Also in complete contradiction to the residential setting of Sheep Lane.


I have attached the application for clarity.

Hackney

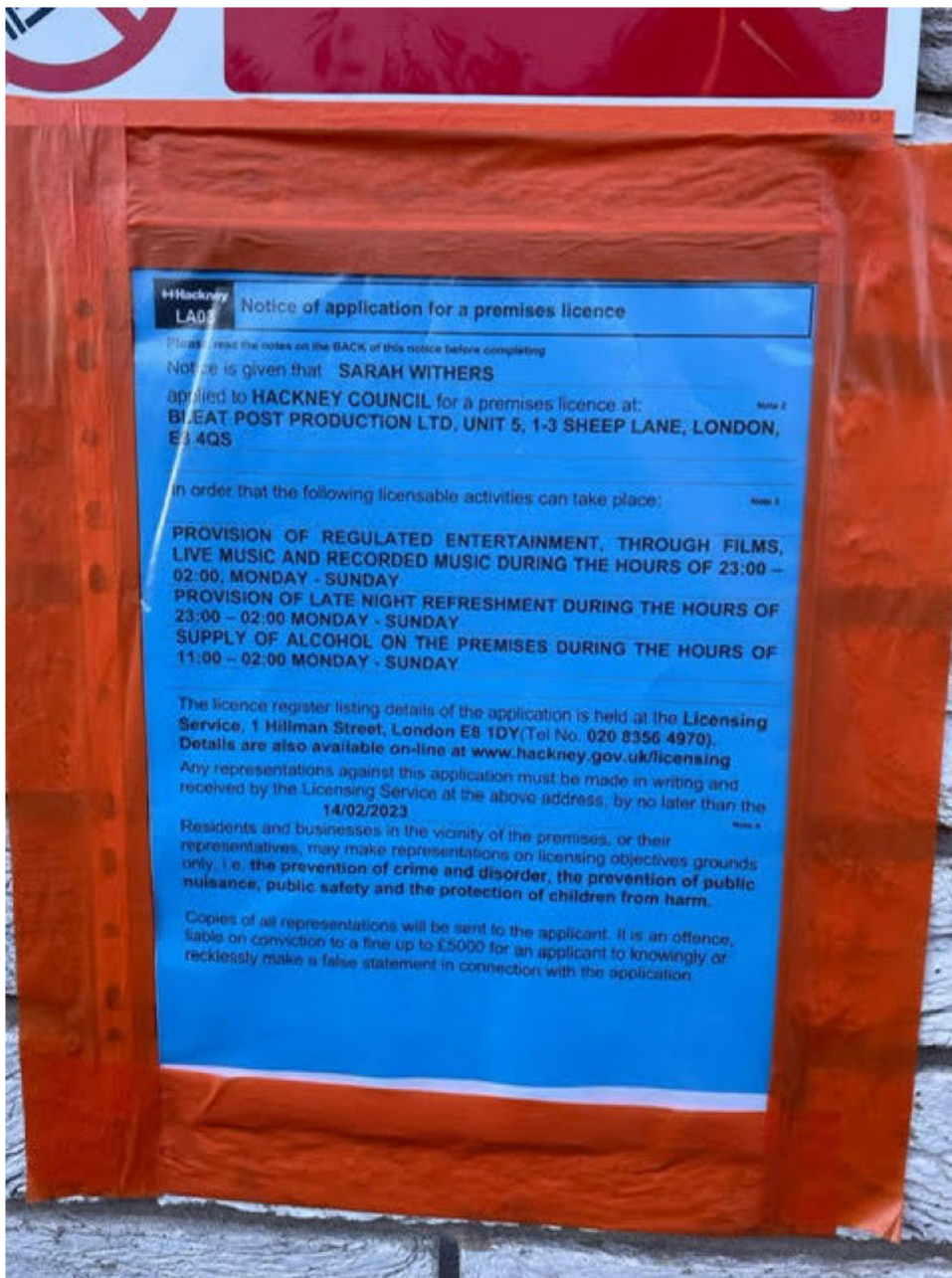
Applications received under the Licensing Act 2003				Week ending: 07 October 2022
Premises:	Ward	Applicant(s):	Brief summary of application:	Closing date for representations:
The Edge Shoreditch 23-24 Shoreditch High Street London E1 6PG	Hoxton East and Shoreditch	Mr Dellaj	Application for variation of premises licence to extend films, live music, recorded music, late night refreshment and supply of alcohol till 01:30am Thur to Sat.	01/11/2022
Applications received under the Licensing Act 2003				Week ending: 14 October 2022
Premises:	Ward	Applicant(s):	Brief summary of application:	Closing date for representations:
The Fisheries Work Space 1 Mentmore Terrace London E8 3FN	London Fields	The Fisheries London LTD	Application for a premises licence for films from 12:00 to 23:00 Mon to Sun, recorded music from 12:00 to 23:00 Thur and Sun and from 12:00 to 23:59 Fri and Sat, late night refreshment from 23:00 to 00:30am Fri and Sat and to authorise the supply of alcohol for consumption on the premises from 11:30 to 23:00 Sun to Thur and from 11:30 to 23:59 Fri and Sat.	09/11/2022
Unit 1-3 1 Sheep Lane London E8 4QS	London Fields	Ms Withers	Application for a premises licence for films, live music, recorded music, late night refreshment from 23:00 to 02:00am Mon to Sun and to authorise the supply of alcohol for consumption on the premises from 11:00 to 02:00am Mon to Sun.	04/11/2022

Please confirm receipt of this email.

Regards,


Andrews Road,
London

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Please confirm receipt of this email.

The same application was made by Ms Withers last November. Residents objected at the time. I would be grateful for further information on why a second application has been made by Ms Withers which appears to be identical to the first one.

Regards,

Flat [REDACTED]
[REDACTED] Andrews Road,
London
E8 [REDACTED]

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Objection to application Unit 1-3 1 Sheep Lane London E8 4QS

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

25 November 2022 at 15:14

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

From: [REDACTED]
Date: Fri, 18 Nov 2022 at 13:26
Subject: Objection to application [Unit 1-3 1 Sheep Lane London E8 4QS](#)
To: Licensing (Shared Mailbox) <licensing@hackney.gov.uk>

This application has just been brought to my attention and I am aware that the deadline was 14th November but in case the process still allows comments I would like to note some concerns.

The area around the south end of Mare Street, Andrews Road and Sheep Lane was, we were told, not suitable to see as an area of growth for the nighttime economy. The level of licence applications suggests this is being tested.

We already have a bar at Last Tuesday Society and at [3 Mare Street](#), The Guitar Social, and issues with Ombra in Tower Hamlets. Ombra are now in the press talking of their new venture in a railway arch in Andrews Road and speak of a licensed evening venue...collectively this is becoming problematic for a primarily residential area. The area is already facing issues with ASB from surrounding areas and being on the main road and should be viewed with concern.

The concerns with this application are the breadth of scope, which may just be the nature of the application rather than intent e.g. live music etc. but this should be of concern if not limited by restrictions. That is, serving alcohol if for clients using the facilities but live performances should not be permitted as an unsuitable venue and for not seeing a creeping level of licensed bars and premises in the area.

The main issue of concern is the late hour requested. A 2am licensing does not seem appropriate and again a concern is that it would lead to setting of a precedent that would see further diminishment and potential increase in ASB adversely affecting the residents of the area.

For these reasons I would urge that the application be considered with caveats and conditions that limit the application in current form.

Yours sincerely

[REDACTED]

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Objection - Bleat Post Production License Application

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:31

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

From [REDACTED]
Date: Sun, 13 Nov 2022 at 22:34
Subject: Objection - Bleat Post Production License Application
To: <licensing@hackney.gov.uk>

To Whom It May Concern:

I am a resident of [REDACTED] Andrews Road, Flat [REDACTED], E8 [REDACTED]. I write to you with my objection to the recent application by Sarah Withers for licences for the following activities at the premises known as [Unit 5, 1 - 3 Sheep Lane, London E8 4QS](#):

- Provision of regulated entertainment, through films, live music and recorded music during the hours of 23:00 - 02:00 Monday - Sunday.
- Provision of late-night refreshment during the hours of 23:00 - 02:00 Monday - Sunday
- Supply of alcohol on the premises during the hours of 11:00 - 02:00 Monday - Sunday

I object on the basis of the following two grounds - the prevention of public nuisance and the protection of children from harm.

Within a 30 metre radius there are 99 residential properties, with the unit forming part of a building that has 40 residential units, with multiple bedroom and living room windows within metres of the unit.

Sheeps Lane is a residential street, with a number of limited number of office and retail units. These operate Monday to Friday 09:00 to 18:00. There is one cafe on a corner but this fronts onto Andrews Road, does not supply alcohol and operates Wednesday to Sunday 08:00 - 18:00.

Sarah Withers/ Bleat Post Production for licences for the provision entertainment, late night refreshment and sale of alcohol from 11:00 - 02:00 7 days a week will cause considerable public nuisance to people living in the area. Add to this is the fact that the application states that the premises can be open 24 hours a day 7 days a week. People will be attending the premises at all hours of the day individually or in large groups, arriving in multiple forms of transport creating further disturbance.

The applicant has stated that for the most part only 7 people will be working in the unit, but the licence plan shows 6 studios, plus bar and eating area. Some of the larger studios, of which there are two, have capacity for 12 people in each. This could result in 40 people being in the premises at one time. Not to mention any networking events being held, which the applicant has confirmed they intend on doing.

Within the 99 residential properties, a large number of children live, most flats on the street face onto Sheeps Lane and are single aspect due to the building designs, again meaning that a large number of habitable rooms such as bedrooms and living rooms will face onto Sheeps Lane. Premises that can be open 24 hours a day, serving alcohol will only have a negative effect on the children living in the street and cause a considerable amount of disturbance.

I would also like to point out that the unit is designated as Class E and the proposed use is in conflict to this use, as it is to the detriment of the local amenity of that area and is in fact a breach of planning based upon these licences and the applicant's proposals

Broadway Market - an established high street within the area and a number of established pubs - only has licences till 11pm due to the concern on the impact of local residents. As this unit is in the very same vicinity, this only adds to the rationale that licences should all be rejected.

Thank you and best regards,



Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Sheep Lane - Hackney - LA03 - License objection

1 message


Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:32

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----


Date: Mon, 14 Nov 2022 at 11:03
Subject: Sheep Lane - Hackney - LA03 - License objection
To: <licensing@hackney.gov.uk>

To Whom It May Concern,

I write to you with my objection to the recent application by Sarah Withers for licences for the following activities at the premises known as [Unit 5, 1 - 3 Sheep Lane, London E8 4QS](#).

Provision of regulated entertainment, through films, live music and recorded music during the hours of 23:00 - 02:00 Monday - Sunday.

Provision of late-night refreshment during the hours of 23:00 - 02:00 Monday - Sunday

Supply of alcohol on the premises during the hours of 11:00 - 02:00 Monday - Sunday

I object on the basis of the following two grounds, the prevention of public nuisance and the protection of children from harm.

Within a 30 metre radius there is 99 residential properties, with the unit forming part of a building that has 40 residential units, with multiple bedroom and living room windows within metres of the unit.

Sheeps Lane is a residential street, with a number of limited number of office and retail units. These operate Monday to Friday 09:00 to 18:00. There is one cafe on a corner but this fronts onto Andrews Road, does not supply alcohol and operates Wednesday to Sunday 08:00 - 18:00.

Sarah Withers/ Bleat Post Production for licences for the provision entertainment, late night refreshment and sale of alcohol from 11:00 - 02:00 7 days a week will cause considerable public nuisance to people living in the area. Add to this is the fact that the application states that the premises can be open 24 hours a day 7 days a week. People will be attending the premises at all hours of the day individually or in large groups, arriving in multiple forms of transport creating further disturbance.

The applicant has stated that for the most part only 7 people will be working in the unit, but the licence plan shows 6 studios, plus bar and eating area. Some of the larger studios, of which there are two, have capacity for 12 people in each. This could result in 40 people being in the premises at one time. Not to mention any networking events being held, which the applicant has confirmed they intend on doing.

Within the 99 residential properties, a large number of children live, most flats on the street face onto Sheeps Lane and are single aspect due to the building designs, again meaning that a large number of habitable rooms such as bedrooms and living rooms will face onto Sheeps Lane. Premises that can be open 24 hours a day, serving alcohol will only have a negative effect on the children living in the street and cause a considerable amount of disturbance.

I would also like to state on record that the unit is designated as Class E and the proposed use is in conflict to this use, as it is to the detriment of the local amenity of that area and is in fact a breach of planning based upon these licences and the applicant's proposals

Broadway Market, an established high street within the area and a number of established pubs only has licences till 11pm due to the concern on the impact of local residents. Therefore, this only adds to the rationale that licences should all be rejected.

Thank you

█

██████████

████████████████████
████████████████████
████████████████████

Corbridge Crescent, London E2 █

www.minittle.com

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

Fwd: Fw: Application for premises licence - Sarah Withers - Bleat Post Production Ltd Unit 5, 1 - 3 Sheep Lane, London E8 4QS

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:33

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

>
Date: Sun, 13 Nov 2022 at 21:53
Subject: Fw: Application for premises licence - Sarah Withers - Bleat Post Production Ltd Unit 5, 1 - 3 Sheep Lane, London E8 4QS
To: licensing@hackney.gov.uk <licensing@hackney.gov.uk>

To Whom It May Concern

I write to you with my objection to the recent application by Sarah Withers for licences for the following activities at the premises known as Unit 5, [1 - 3 Sheep Lane, London E8 4QS](#).

- Provision of regulated entertainment, through films, live music and recorded music during the hours of 23:00 - 02:00 Monday - Sunday.
- Provision of late-night refreshment during the hours of 23:00 - 02:00 Monday - Sunday
- Supply of alcohol on the premises during the hours of 11:00 - 02:00 Monday - Sunday

I object on the basis of the following two grounds, the prevention of public nuisance and the protection of children from harm.

Within a 30 metre radius there is 99 residential properties, with the unit forming part of a building that has 40 residential units, with multiple bedroom and living room windows within metres of the unit.

Sheeps Lane is a residential street, with a number of limited number of office and retail units. These operate Monday to Friday 09:00 to 18:00. There is one cafe on a corner but this fronts onto Andrews Road, does not supply alcohol and operates Wednesday to Sunday 08:00 - 18:00.

Sarah Withers/ Bleat Post Production for licences for the provision entertainment, late night refreshment and sale of alcohol from 11:00 - 02:00 7 days a week will cause considerable public nuisance to people living in the area. Add to this is the fact that the application states that the premises can be open 24 hours a day 7 days a week. People will be attending the premises at all hours of the day individually or in large groups, arriving in multiple forms of transport creating further disturbance.

The applicant has stated that for the most part only 7 people will be working in the unit, but the licence plan shows 6 studios, plus bar and eating area. Some of the larger studios, of which there are two, have capacity for 12 people in each. This could result in 40 people being in the premises at one time. Not to mention any networking events being held, which the applicant has confirmed they intend on doing.

Within the 99 residential properties, a large number of children live, most flats on the street face onto Sheeps Lane and are single aspect due to the building designs, again meaning that a large number of habitable rooms such as bedrooms and living rooms will face onto Sheeps Lane. Premises that can be open 24 hours a day, serving alcohol will only have a negative effect on the children living in the street and cause a considerable amount of disturbance.

I would also like to state on record that the unit is designated as Class E and the proposed use is in conflict to this use, as it is to the detriment of the local amenity of that area and is in fact a breach of planning based upon these licences and the applicant's proposals

Broadway Market, an established high street within the area and a number of established pubs only has licences till 11pm due to the concern on the impact of local residents. Therefore, this only adds to the rationale that licences should all be rejected.

Regards



Andrews Road, London, E8



Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Application for premises licence - Sarah Withers - Bleat Post Production Ltd Unit 5, 1 - 3 Sheep Lane, London E8 4QS

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:32

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

From: [REDACTED]
Date: Mon, 14 Nov 2022 at 09:13
Subject: Application for premises licence - Sarah Withers - Bleat Post Production Ltd Unit 5, [1 - 3 Sheep Lane, London E8 4QS](#)
To: <licensing@hackney.gov.uk>

To Whom It May Concern

I write to you with my objection to the recent application by Sarah Withers for licences for the following activities at the premises known as Unit 5, [1 - 3 Sheep Lane, London E8 4QS](#).

- Provision of regulated entertainment, through films, live music and recorded music during the hours of 23:00 - 02:00 Monday - Sunday.
- Provision of late-night refreshment during the hours of 23:00 - 02:00 Monday - Sunday
- Supply of alcohol on the premises during the hours of 11:00 - 02:00 Monday - Sunday

I object on the basis of the following two grounds, the prevention of public nuisance and the protection of children from harm.

Within a 30 metre radius there are 99 residential properties , with the unit forming part of a building that has 40 residential units, with multiple bedroom and living room windows within metres of the unit.

Sheeps Lane is a residential street, with a number of limited number of office and retail units. These operate Monday to Friday 09:00 to 18:00. There is one cafe on a corner but this fronts onto Andrews Road, does not supply alcohol and operates Wednesday to Sunday 08:00 - 18:00.

Sarah Withers/ Bleat Post Production for licences for the provision entertainment, late night refreshment and sale of alcohol from 11:00 - 02:00 7 days a week will cause considerable public nuisance to people living in the area. Add to this is the fact that the application states that the premises can be open 24 hours a day 7 days a week. People will be attending the premises at all hours of the day individually or in large groups, arriving in multiple forms of transport creating further disturbance.

The applicant has stated that for the most part only 7 people will be working in the unit, but the licence plan shows 6 studios, plus bar and eating area. Some of the larger studios, of which there are two, have

capacity for 12 people in each. This could result in 40 people being in the premises at one time. Not to mention any networking events being held, which the applicant has confirmed they intend on doing.

Within the 99 residential properties, a large number of children live, most flats on the street face onto Sheeps Lane and are single aspect due to the building designs, again meaning that a large number of habitable rooms such as bedrooms and living rooms will face onto Sheeps Lane. Premises that can be open 24 hours a day, serving alcohol will only have a negative effect on the children living in the street and cause a considerable amount of disturbance.

I would also like to state on record that the unit is designated as Class E and the proposed use is in conflict to this use, as it is to the detriment of the local amenity of that area and is in fact a breach of planning based upon these licences and the applicant's proposals

Broadway Market, an established high street within the area and a number of established pubs only have licences until 11pm due to the concern on the impact of local residents. Therefore, this only adds to the rationale that all licences should be rejected.

Kind regards,

[REDACTED]

[REDACTED] Andrews Road
E8 [REDACTED]

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Opposition to premises licence at E8 4QS

1 message

Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:33

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----

[REDACTED]
Date: Sun, 13 Nov 2022 at 20:05
Subject: Opposition to premises licence at E8 4QS
To: <licensing@hackney.gov.uk>

To whom it may concern,

I am a resident at E8 4FX, and would like to oppose the premises licence at Bleat Post Production Ltd, Unit 5, [1-3 Sheep Lane, London, E8 4QS](#).

In general, the mass of people coming in and out until 2am makes the area less safe in the evenings. I'm particularly concerned for the following reasons:

- **Threat to safety:** We have had several break-ins over the past year, including bike and parcel thefts and property break ins. This has been very distressing and has created a sense of unease with the residents in the building. The large inflow of people, inebriated and late at night, largely increases the risk of break-ins and public disturbance in the immediate area. I'm worried about the risk of increased violence and vandalism that comes with this, especially given that we are living in such a quiet and residential area.
- **Public disturbance and risk to young families:** Even if the new premises has good sound insulation, there is likely to be a higher volume of people wandering around on the streets smoking and drinking past midnight and on weeknights. This clearly poses a disturbance to sleep and will be harder to regulate as we come into the summer months. For those with families, it poses an unnecessary risk -- making it harder to put children to sleep and prepare them to go to school the next day.

I hope you will consider these concerns and reject the application for a premises licence on our quiet street.

Many thanks,
[REDACTED]Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



Fwd: Opposition to premises licence at E8 4QS

1 message


Licensing (Shared Mailbox) <licensing@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

3 February 2023 at 15:33

Kind Regards,

Licensing Service
London Borough of Hackney
Tel: 020 8356 2431
Email: licensing@hackney.gov.uk
www.hackney.gov.uk/licensing

----- Forwarded message -----


Date: Sun, 13 Nov 2022 at 19:46
Subject: Opposition to premises licence at E8 4QS
To: <licensing@hackney.gov.uk>

To whom it may concern,

I am a resident at E8 4FX, and would like to oppose the premises licence at Bleat Post Production Ltd, Unit 5, [1-3 Sheep Lane, London, E8 4QS](#).

We live in a residential area and the loud noise, supply of alcohol, and mass of people coming in and out until 2am makes the area much less safe in the evenings (with risk of public nuisance and disturbance, due to the volume of drunk people). It also poses a risk to those with families. The area has a lot of families with school age children, and so the gathering of people late at night is likely to put children at risk. We have had numerous break-ins over the last few months, to the communal areas of the building (bike store, parcel drop) as well as residents' apartments. I feel that the premises licence will increase the likelihood of these continuing due to the increased expected footfall in the late hours of each day.

I hope you will consider these concerns and reject the application for a premises licence on our quiet street.

Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>



FW: licensing request for Bleat post productions ltd

1 message

13 February 2023 at 10:34

[REDACTED]

Hello, this is my second objection re the bleat post productions ltd application. I received a 'received' response from planning so I don't understand why you are unable to source this.

Regards,

[REDACTED]

Sent from [Mail](#) for Windows

[REDACTED] 13:20
To: planning@hackney.gov.uk
Subject: licensing request for Bleat post productions ltd

Re: [Licensing application for Bleat post productions ltd, Unit 5, 1-3 Sheep lane, Hackney E8 4QS](#)

Dear Sir/Madam,

I am writing to **OBJECT** to this licensing application. My house is [REDACTED] of Sheep lane and Andrews road and the back and side windows are [REDACTED] this property.

The application to have a license until 2am for alcohol, light refreshments, live and recorded music and films to be open in these premises until this time is unacceptable. The premises are in the bottom of a block of residential flats and next to another block of residential flats. The premises are also opposite my house and 3 other houses.

Granting a license will result in people leaving the premises at 2am, hanging about in the street, talking, waiting for taxi's etc, all the normal things people do when they leave an entertainment venue. If there is alcohol being served until 2am the talking and waiting around are likely to be louder, longer and more disruptive.

Allowing live and recorded music until 2am will cause major noise nuisance in itself. Even if there is sound proofing, every time doors are opened for people to come and go the noise comes out.

This will mean people who live here will have their sleep interrupted every night. Children will go to school tired and unable to study as well and adults will be unable to do their jobs.

Residents must surely have a right to sleep peacefully at night. In my view it is unacceptable to grant a license to be opening until 2am in this area as this is going to cause major distress to all the people living here.

I object strongly on the grounds of public nuisance to this application.

Yours sincerely,

[REDACTED]

[REDACTED] Andrews road

London E8 [REDACTED]

[REDACTED]

Sent from [Mail](#) for Windows



Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

(no subject)

1 message

Sanaria Hussain <sanaria.hussain@hackney.gov.uk>
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

13 February 2023 at 14:25

From: [redacted]
Sent: 07 January 2023 10:52
To: planning@hackney.gov.uk
Subject: Objection to licensing application

Dear Planning department,

Re:

Unit 1-3 1 Sheep Lane London E8 4QS	London Fields	Ms Withers	Application for a premises licence for films, live music, recorded music, late night refreshment from 23:00 to 02:00am Mon to Sun and to authorise the supply of alcohol for consumption on the premises from 11:00 to 02:00am Mon to Sun.	14/11/2022
--	-------------------------------	------------	--	------------

I realise that I am way over the cut off for objecting to this application. However I live [redacted] this unit and have never seen a sign, never received any notification that this application had been made. Legally as a very close neighbour I should have been informed of this application.

My back bedroom windows [redacted] this unit. There are a whole block of flats of residents living above this unit. If there is a license to serve alcohol till 2am this means people will be leaving the premises 2-3am, probably having drunk a fair amount. They will be noisy understandably and those that haven't been drinking may be getting in to cars, slamming doors etc.

To agree to 2am licensing in a residential area is completely unacceptable. Since I received no notice of this application and I live right next to this unit I would ask that you accept my late objection.

I live at [redacted] Andrews road, on the [redacted] Andrews road and Sheep lane so will be directly affected. Large numbers of people will be affected. Their nights will be disturbed. They will be unable to work effectively the next day. This is a terrible idea and should not be allowed.

Yours sincerely,

[redacted signature]



Bleat Post Production Ltd Unit 5, 1 - 3 Sheep Lane, London E8 4QS

1 message

13 November 2022 at 22:17

To: licensing@hackney.gov.uk

Reference: Application for premises licence - Sarah Withers - Bleat Post Production Ltd Unit 5, [1 - 3 Sheep Lane, London E8 4QS](#)

To Whom It May Concern

I write to you with my objection to the recent application by Sarah Withers for licences for the following activities at the premises known as Unit 5, [1 - 3 Sheep Lane, London E8 4QS](#).

- Provision of regulated entertainment, through films, live music and recorded music during the hours of 23:00 - 02:00 Monday - Sunday.*
- Provision of late-night refreshment during the hours of 23:00 - 02:00 Monday - Sunday*
- Supply of alcohol on the premises during the hours of 11:00 - 02:00 Monday - Sunday*

I object on the basis of the following two grounds, the prevention of public nuisance and the protection of children from harm.

Within a 30 metre radius there is 99 residential properties, with the unit forming part of a building that has 40 residential units, with multiple bedroom and living room windows within metres of the unit.

Sheeps Lane is a residential street, with a number of limited number of office and retail units. These operate Monday to Friday 09:00 to 18:00. There is one cafe on a corner but this fronts onto Andrews Road, does not supply alcohol and operates Wednesday to Sunday 08:00 - 18:00.

Sarah Withers/ Bleat Post Production for licences for the provision entertainment, late night refreshment and sale of alcohol from 11:00 - 02:00 7 days a week will cause considerable public nuisance to people living in the area. Add to this is the fact that the application states that the premises can be open 24 hours a day 7 days a week. People will be attending the premises at all hours of the day individually or in large groups, arriving in multiple forms of transport creating further disturbance.

The applicant has stated that for the most part only 7 people will be working in the unit, but the licence plan shows 6 studios, plus bar and eating area. Some of the larger studios, of which there are two, have capacity for 12 people in each. This could result in 40 people being in the premises at one time. Not to mention any networking events being held, which the applicant has confirmed they intend on doing.

Within the 99 residential properties, a large number of children live, most flats on the street face onto Sheeps Lane and are single aspect due to the building designs, again meaning that a large number of habitable rooms such as bedrooms and living rooms will face onto Sheeps Lane.

Premises that can be open 24 hours a day, serving alcohol will only have a negative effect on the children living in the street and cause a considerable amount of disturbance.

I would also like to state on record that the unit is designated as Class E and the proposed use is in conflict to this use, as it is to the detriment of the local amenity of that area and is in fact a breach of planning based upon these licences and the applicant's proposals

Broadway Market, an established high street within the area and a number of established pubs only has licences till 11pm due to the concern on the impact of local residents. Therefore, this only adds to the rationale that licences should all be rejected.

Thank you





Licensing Act 2003- Application for a Premises Licence Re: Bleat Post Production Ltd, Unit 1 - 3, 1 Sheep Lane, E8 4QS

2 messages

[Redacted]
To: sanaria.hussain@hackney.gov.uk

5 April 2023 at 00:33

Hi Sanaria,

I am reaching out regarding the application for Bleat Post production. I initially objected but didn't hear anything back - can you confirm what is the status of this application?

A neighbour forwarded me correspondence from the Applicant. However, I still don't understand how a licence could be granted to serve alcohol and entertainment until 2am for 7 days a week. It's a residential street with flats directly above the smoking terrace that they have. There are no other venues with such a licence on this street and even the pubs/bars on mare street and Broadway market have much more restricted opening hours

Kind regards

[Redacted]
Flat [Redacted] Andrews Road, London E8 [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

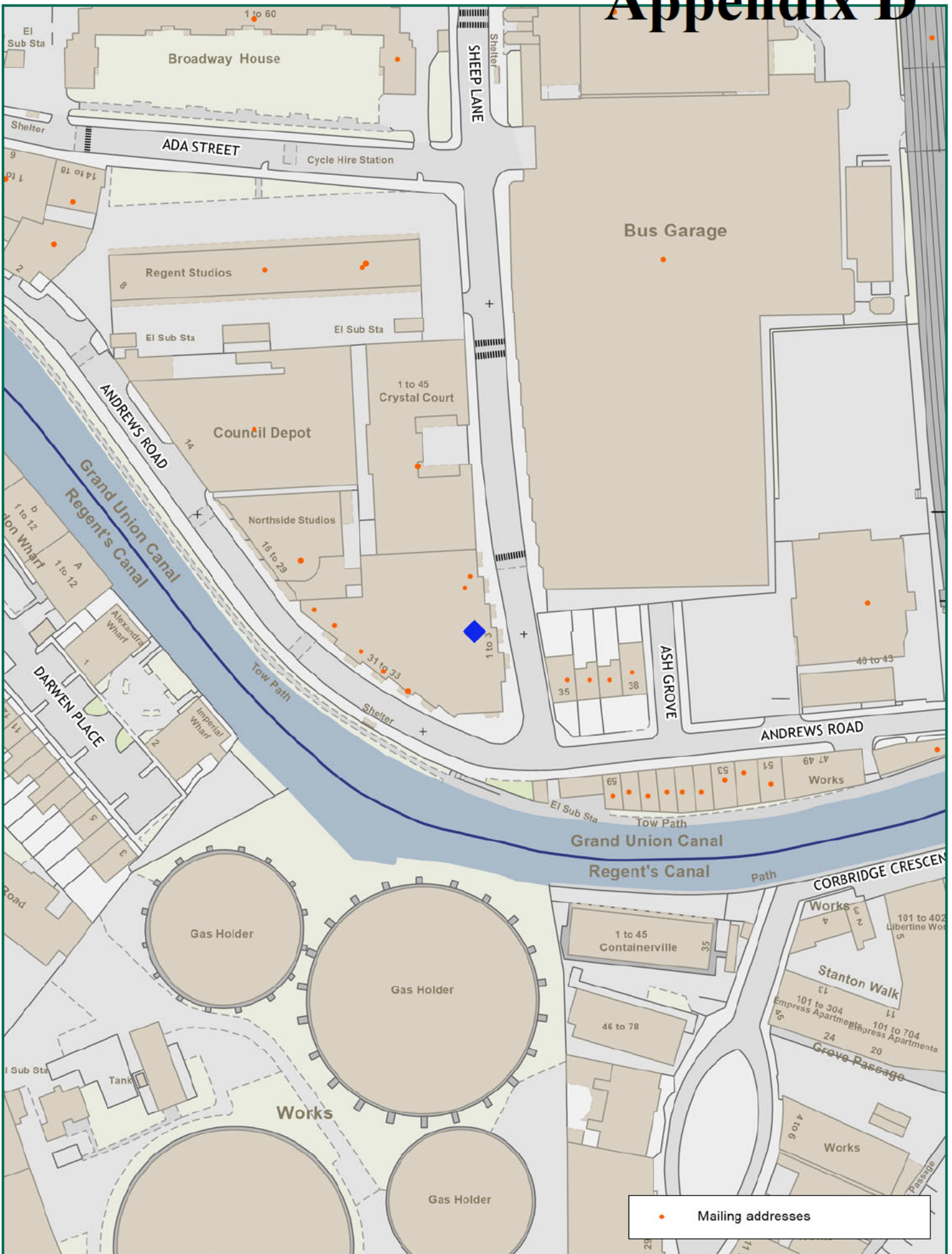
[Redacted]

[Redacted]

[Redacted]

[Quoted text hidden]

Appendix D



• Mailing addresses



For Consideration By	Licensing Sub-Committee
Meeting Date	2 May 2023
Type of Application	Premises Licence
Address of Premises	Kaffa Coffee, 1&2 Gillette Square,London,N16 8AZ
Classification	Decision
Ward(s) Affected	Dalston
Director	Rickardo Hyatt

1. **Summary**

1.1. This is an application for a premises licence to allow authorisation for the provision of late night refreshment, regulated entertainment and sale of alcohol on Monday to Sunday.

2. **Application**

2.1. Yared Markos has made an application for a premises licence under section 17 of the Licensing Act 2003.

2.2. The premises is located within the Dalston Special Policy Area.

2.3. The applicant is seeking authorisation for the following licensable activities and times:

Recorded Music	Standard Hours: Mon 08:00-23:30 Tue 08:00-23:30 Wed 08:00-23:30 Thu 08:00-23:30 Fri 08:00-01:30 Sat 08:00-01:30 Sun 08:00-23:30
Late Night Refreshment	Standard Hours: Mon 23:00-23:30 Tue 23:00-23:30

	Wed 23:00-23:30 Thu 23:00-23:30 Fri 23:00-01:30 Sat 23:00-01:30 Sun 23:00-23:30
Supply of Alcohol (On and Off sales)	Standard Hours: Mon 12:00-00:00 Tue 12:00-00:00 Wed 12:00-00:00 Thu 12:00-00:00 Fri 12:00-01:30 Sat 12:00-01:30 Sun 12:00-00:00
The opening hours of the premises	Standard Hours: Mon 08:00-00:00 Tue 08:00-00:00 Wed 08:00-00:00 Thu 08:00-00:00 Fri 08:00-02:00 Sat 08:00-02:00 Sun 08:00-00:00

2.4. The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below)

3. **Current Status/History**

3.1. The current premises licence was granted on 23 January 2019 (attached as appendix D)

3.2. Temporary event notices have been given for events in the last twelve months at this premises as follows:

Date of the event(s):	Hours:
17/02/23-18/02/23	20:00-02:00

4. **Representations: Responsible Authorities**

From	Details
Environmental Health Authority (Environmental Protection) (Appendix B1)	Representation received on the grounds of The Prevention of Public Nuisance

Environmental Health Authority (Environmental Enforcement) (Appendix B2)	Representation received on the grounds of The Prevention of Public Nuisance
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation on this application
Police (Appendix B3)	Representation received on the grounds of The Prevention of Crime and Disorder and Prevention of Public Nuisance
Licensing Authority	No representation received
Health Authority	No representation received

5. **Representations: Other Persons**

From	Details
4 representations received from and on behalf of local residents. (Appendices C1-C4)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and The Protection of Children from Harm.

6. **Guidance Considerations**

- 6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. **Policy Considerations**

- 7.1. Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy) adopted by the Licensing Authority.
- 7.2. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP3 (Core Hours), LP4 (Off Sales of Alcohol) and LP10 (Special Policy Areas-Dalston and Shoreditch) are relevant.

8. **Officer Observations**

- 8.1. If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.
5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - A. a holographic mark or
 - B. an ultraviolet feature.
6. The responsible person shall ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - beer or cider: 1/2 pint;
 - gin, rum, vodka or whisky: 25ml or 35ml; and
 - still wine in a glass: 125ml; and
 - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 7.2 For the purposes of the condition set out in paragraph 7.1 above -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$ Where -
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (c) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(d) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
(i) the holder of the premises licence,
(ii) the designated premises supervisor (if any) in respect of such a licence,
or
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(e) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(f) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub- paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Conditions consistent with the operating schedule

8. The premises shall install and maintain a comprehensive CCTV system as per the requirements of the Metropolitan Police. All public areas, entry and exit points will be covered including a camera allowing frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities until all customers have left. All recordings shall be stored for a minimum period of 31 days with time and date stamping. Recordings shall be made available for viewing upon the request of the Police or other authorised officer.
9. There shall be a staff member conversant with the operation of the CCTV system on duty on the premises whenever open to the public. This person must be able to show footage upon request by the Police or other authorised officer.
10. Signs will be prominently displayed at all entrance and exit points reminding customers to leave quietly and respect local residents and the area.

11. A challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification such as a driving licence or passport.
12. Substantial food will always be available whenever alcohol is being served.
13. All customers shall be seated, there shall be no vertical drinking.
14. An incident log shall be maintained and kept on the premises. It shall be made available for inspection upon reasonable request by the police or other authorised officer. It will record the following:
 - All crimes reported.
 - All ejections of patrons.
 - Any complaints received.
 - Any incidents of disorder.
 - Seizure of drugs or weapons.
 - Any CCTV system faults.
 - Any refusal of the sale of alcohol.
 - Any visit by a relevant authority or emergency service.
15. The premises will operate a zero tolerance to drugs and weapons in accordance with the Police drugs and weapons policy.
16. All instances of crime and disorder to be reported by the Designated Premises Supervisor or responsible member of staff to an agreed Police contact point.
17. All staff shall receive training relating to the sales of alcohol to underage persons and drunken persons. Written records shall be kept of the training and these shall be made available for inspection on reasonable request by a police officer or other authorised officer. Training will be refreshed on a yearly basis.
18. There shall be no glass or open containers taken outside the premises at any time.
19. After 21:00hrs there shall be a maximum of 5 smokers outside the premises.
20. All sales of alcohol for consumption off the premises shall be delivered via a delivery service such as Deliveroo and shall accompany food.
21. After 9pm on a Friday and Saturday there will always be a personal licence holder on duty at the premises.

Conditions derived from Responsible Authority representations

22. A double lobby, (an enclosed space with two sets of doors, which creates a buffer zone between the inside and outside of the building.) Is to be constructed at the Bradbury Street side of a building to help reduce noise escape from activities and patrons.

23. The entry/exit door on the Bradbury Street side of a building shall only be used as an emergency exit after 21:30 hours until the premises closes on any day. Prominent signs should be displayed notifying patrons of this requirement.

24. Notices shall be prominently displayed at all exits requesting patrons to leave the area quietly.

25. Live music is to cease at 23:00 hours until the premises closes on any day.

26. A noise limiter must be fitted to the musical/voice amplification system and maintained in accordance with the following criteria:

(a) The limiter must be set at a level determined by and to the satisfaction of an Officer of the Environmental Protection Team so as to ensure that no noise nuisance is caused to occupiers of noise sensitive premises.

(b) The operational panel to the noise limiter shall then be secured by key or password to the satisfaction of an Officer of the Environmental Protection Team and access shall only be by persons authorised by the Premises Licence holder for maintenance.

(c) The noise limiter shall not be altered without prior written agreement from the Environmental Protection Team.

(d) No alteration or modification to any existing sound system(s) should be affected without prior knowledge of the the Environmental Protection Team and

(e) No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

27. The applicant must prepare a hirers agreement to the satisfaction of an Officer of the Environmental Protection Team to ensure hirers are fully aware and will adhere to these conditions.

9. **Reasons for Officer Observations**

9.1. Conditions 8 to 21 are derived from applicant's operating schedule. Conditions 22 to 27 have been proposed by Environmental Protection and agreed by the applicant.

10. **Legal Comments**

10.1. The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance

- The Protection of Children from Harm

10.2. It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. **Human Rights Act 1998 Implications**

- 11.1. There are implications to;
- **Article 6** – Right to a fair hearing
 - **Article 14** – Not to discriminate
 - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. **Members Decision Making**

12.1. Option 1

That the application be refused

12.2. Option 2

That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. **Conclusion**

- 13.1. That Members decide on the application under the Licensing Act 2003.

Appendices:

Appendix A: Application for a premises licence and supporting documents

Appendix B: Representations from responsible authorities

Appendix C: Representations from other persons

Appendix D: Current premises licence

Appendix E: Location map

Background documents

Licensing Act 2003

LBH Statement of Licensing Policy

Report Author	Name: Shan Uthayasangar Title: Licensing Officer Email: Shan.Uthayasangar@hackney.gov.uk Tel: 02083562431
Comments for the Group Director of Finance and Corporate Resources prepared by	Name Title Email Tel
Comments for the Director of Legal, Democratic and Electoral Services prepared by	Name Title Email Tel

↳ Hackney LA01	Application for a premises licence to be granted under the Licensing Act 2003
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PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Yared Markos

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Kaffa Coffee 1 & 2 Gillette Square			
Post town	Hackney	Postcode	N16 8AZ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£3250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)

- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Markos			First names Yared		
Date of birth [REDACTED]		I am 18 years old or over		<input checked="" type="checkbox"/>	Please tick yes
Nationality British					
Current residential address if different from premises address		[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]		

Daytime contact telephone number	
E-mail address (optional)	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)	

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes			
Nationality					
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name

Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	8	03
2	0	23

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
 Kaffa coffee is a coffee shop and restaurant serving alcohol and Ethiopian food.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |
| Provision of late night refreshment (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| Supply of alcohol (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			
Fri			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur								
Fri						Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	0800	2330			
Tue	0800	2330			
			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed	0800	2330			
Thur	0800	2330			
			Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	0800	0130			
Sat	0800	0130			
Sun	0800	2330			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p>Please give further details here (please read guidance note 4)</p>		
Wed					
Thur			<p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</p>		
Fri					
Sat			<p>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>						
				Outdoors	<input type="checkbox"/>						
				Both	<input type="checkbox"/>						
Day	Start	Finish	Please give further details here (please read guidance note 4)								
Mon	2300	2330									
Tue	2300	2330									
Wed	2300	2330				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)					
Thur	2300	2330									
Fri	2300	0130							Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	2300	0130									
Sun	2300	2330									

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	1200	0000			
Tue	1200	0000			
Wed	1200	0000			
Thur	1200	0000			
Fri	1200	0130			
Sat	1200	0130			
Sun	1200	0000			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Amaha Merawi	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED]	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
 There will be no activities of this description

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0800	0000	
Tue	0800	0000	
Wed	0800	0000	
Thur	0800	0000	
Fri	0800	0200	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Sat	0800	0200	
Sun	0800	0000	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The premises licence holder is a responsible operator who is aware of the 4 Licensing objectives, the Council's licensing policy and their responsibilities under the Licensing Act 2003. The business is run lawfully and in accordance with good business practice and offers the following conditions to be attached to the premises licence.
All health & safety, fire and other legal commitments will be complied with under the relevant legislation.
Please see the attached proposed operating schedule conditions.

b) The prevention of crime and disorder

See a) above.

c) Public safety

See a) above.

d) The prevention of public nuisance

See a) above.

e) The protection of children from harm

See a) above.

Checklist:

Please tick to indicate agreement


- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	27. 2. 23
Capacity	Licensing Consultant

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Guy Hicks			
Post town		Postcode	

Telephone number (if any)	██████████
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	██████████

Notes for Guidance

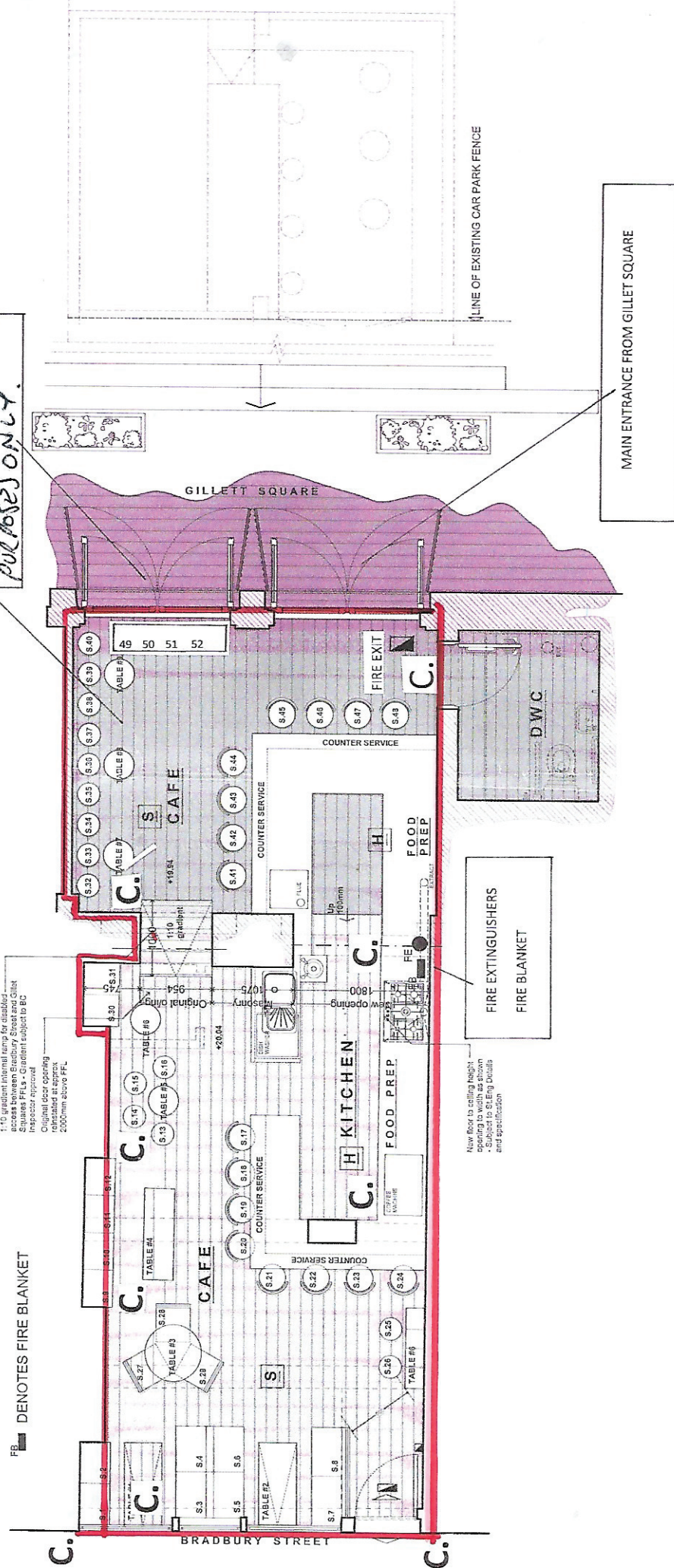
1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets

LEGEND:

- S** DENOTES SMOKE DETECTOR OVERHEAD
- C. CCTV**
- H** DENOTES HEAT DETECTOR OVERHEAD
- ☐** DENOTES EMERGENCY LIGHT FITTING COVER
- FE ●** DENOTES FIRE EXTINGUISHER
- FB** DENOTES FIRE BLANKET

Kaffa ☐

FURNITURE FOR ILLUSTRATION PURPOSES ONLY.



a.

*KAFFA COFFEE
UNITS 1 & 2 GILLETT SQUARE
1:100*

KAFFA COFFEE

The Finest Ethiopian Food & Coffee
BRADBURY STREET & GILLET SQUARE

RESTAURANT MENU

VEGAN MAINS

(8 TAKEAWAY / 9 EAT IN)

ALL DISHES COME WITH CHOICE OF ROLLED INJERA FLATBREAD

Vegan mains (Assorted Food of Lent) come with a serving of all options below, alongside Kaffa seasonal vegan dishes.

WHITE CABBAGE GOMEN

White cabbage steamed with turmeric, onions and delicately seasoned with garlic and ginger.

YEMISIR WOT

Two options of split lentil stew (green & mild red pepper) seasoned with reduced onions, garlic and traditional spices.

BEETROOT STEW

Beetroot, carrots, potatoes and onions seasoned with garlic and ginger.

YEATER ALICHA KIER

Steamed chickpeas with onions seasoned with garlic and ginger.

GREEN CABBAGE GOMEN

Green cabbage steamed with onions and delicately seasoned with garlic and ginger.

DRINKS MENU

HOT DRINKS

Tea & Herbal Tea	<u>2.00</u>
Fresh Lime, Honey & Ginger	<u>2.50</u>
Ethiopian Espresso	<u>2.50</u>
Milky Coffees	<u>2.80</u>

COLD DRINKS

Water S/Sp	<u>2.00</u>
Soft Drink	<u>2.00</u>
Fresh Juice	<u>3.50</u>
Mixed Fresh Juice	<u>4.00</u>

BAR MENU

BEER

Ethiopian Beers	<u>4.00</u>
Cider	<u>4.00</u>

WINE

Ethiopian Red Wines	<u>7.50</u>
White Wine	<u>7.50</u>

SPIRIT & MIXER

Single	<u>4.00</u>
Double + Coke	<u>7.50</u>



THE HOME OF COFFEE

Gillett Square coffee shop scores low on pretention and high on authenticity

BY ELEONORE DE BONNEVAL
PHOTOGRAPH BY ELEONORE DE BONNEVAL

The original coffee drinkers hailed from the Ethiopian province of Kaffa.

According to legend, it was there in the ninth century that a goatherd experienced something of a Eureka moment when his goats started behaving excitedly after munching on some bright red berries.

On his wife's suggestion he took the berries to a monastery, where they were renounced as the devil's work and thrown into the fire. The rich aroma of the beans filled the monastery, and led the monks to investigate further.

Fortunately, it is not necessary to travel quite so far to sample authentic Ethiopian coffee. Kaffa Coffee is located in Dalston. It uses beans grown

on a plantation in the kaffa province and roasted on site in Gillett Square.

The plantation and business are owned by Markos Yared, who founded Kaffa Coffee in 2004. The original Kaffa Coffee was a stall in Camden. Four years later, Yared moved into new premises.

His signature coffee isn't cappuccino, latte nor machiato but a black, strong, rich coffee served in a small espresso cup with an Ethiopian flag.

Kaffa is very much a family-owned business, and Yared's wife Haile serves homemade injera and wat, typical Ethiopian cuisine, every Thursday and Friday.

A few outdoor tables are available to

sit and chat and staying outside this laid back and unpretentious coffee place makes you feel local to the square.

With the shop open till late, Yared also enjoys sharing his taste for Ethiopian jazz, reggae and blues, turning Kaffa and Gillett Square into a very lively and vibrant place to be.

Kaffa Coffee serves probably one of the best Ethiopian coffees in town. Its coffee is strong, and so is its fan base.

Kaffa Coffee
1 Gillett Square
N16 8AZ



REAL JUNK FOOD

Dalston's new egalitarian eatery makes dishes from food that would otherwise be going to waste

MINA MILLER
PHOTOGRAPH BY CREDIT

A new cafe and sustainable start up in Dalston is providing fresh meals prepared from food that would otherwise go to waste on a pay-what-you-like basis. Ruth McCabe and her partner James, a chef, were inspired by a video by the Real Junk Food Project in Leeds, a restaurant that serves perfectly good food diverted from landfill. They decided to replicate the project in London and were met with support from local businesses and the Food Surplus Entrepreneurs Network. The Bootstrap Company in particular (also based in Dalston), helped by donating a piece of land to the team in August 2014.

So far the most popular menu item is deep fried tomatoes and the cafe, which aims to cater for everyone, had a large selection of vegetarian and gluten free fare, although it also serves chicken and, most recently, ribs. The outdoor venue is warmed in winter months by firepits and a chimney, although it will probably benefit most from the summer months. Customers so far have ranged from the homeless to families with children and Ruth says on the whole the money they receive balances out the times people don't pay. "Our aim is to demonstrate that you can start and run a business cheaply," says Ruth, "and we have a policy of not judging people about payment at all - the point is that

the food would have gone to waste anyway."

The Save the Date cafe was built entirely with reclaimed materials by a core of volunteers and opened in two months. Food is donated from wholesalers at Borough Market, local groceries, and a high street chain known for their chicken that have declined to be identified. The cafe benefits from a tremendous selection of fresh ingredients and a menu that can be adapted everyday - "a chef's dream," Ruth says.

When asked about the name Save the Date, Ruth says she chose it to demonstrate the arbitrariness of best before dates on food. "They are not necessarily an indication of the quality. For example, groceries can only keep vegetables on a shelf for a few days or bakers have to sell all their bread within one day when it's still great to eat."

Save the Date
Allet Street, E8 3DL
savethedate.london

MINIMUM
AWARD WINNING
THAI CUISINE



*Made in Heaven
with Love at
Yum Yum*



3 Course Menu

£37.50

Price per person. Minimum of 2 people
Please call us for details,
or visit us online



Yum Yum Thai Restaurant

187 Stoke Newington High Street, London N16 0LH
www.yumyum.co.uk Tel: 020 7254 6751

Tomoko Funikado
meko made, Hoxton

Tomoko Funikado owns a small café near the Regents Canal, and it feels like an extension of her eclectic and curious personality. In fact it was not curiosity that drew her to specialty coffee. "When I first came over to London, I started to work as chef in a restaurant and the waitresses made a cup of coffee for me every morning," she says. "They would use the same coffee beans, same method and same machine every time - but every day I thought the coffee had a slightly different taste."

She sees her café as "a junction and space of small towns." While specialty coffee might provide the science for Tomoko, the specialism is about much more than what's in the cup. **211 Kingsland Road, London E2 8AN**
mizutama.jp/en/meko-made/



Markos Yared
Kafa Coffee, Dalston

Markos Yared's spot in Dalston, serving coffee grown on his family's terrace in Ethiopia, actually started life in "Cowden" - came to his attention in 1999 and opened a roastery in the market he calls "his". It was voted "Camden's best coffee shop" and "the best burnt-down coffee shop" with no compensation from the Camden Council owners, and no offer of new premises.

Markos roasts and serves coffee into his new café in silent So use and fires always a great Ethiopian opportunity in serving locals and regulars. Kafa has taken on a new identity with something of Dalston joining "Markos" and his family, and get something "Markos" as the heart of his customer's daily lives when they visit with coffee a chance to engage in conversation. "We're not customers to talk together with great friendship and joy."

That conversation means Markos and his family also get something "Markos" - it is our chance to make a spot. "We need to make London to our wonderful coffee." His public-mindedness was extended to his organizing a range of events in the square called "Sopranos, London Mo B.A.N." kafacoffee.co.uk



Tash Murphy
Pharmacie Coffee, Hove

"I feel like a lot of coffee professionals in the UK have fallen into the industry due initially to the flexibility and part-time aspects of working in a socially environment with very little responsibility were doing something else more vocational or creative or both," says Tash Murphy with disarming frankness. Her Hove coffee roaster Pharmacie opens as a full-time one-day a week, and necessarily becomes a more concentrated community hub as a result.

That hub, she says, and the responsibility Tash feels to have opportunities for people who may not fit the wider social responsibility that makes up a lot of the specialty coffee scene's currents. Pharmacie as a coffee shop that responds with empathy and grace to the community that it serves rather than serving anyone else's notion of what a shop should be.

"Cafes are historically and currently one of the few social spaces where people of all classes, cultures, religions, ethnicities and genders can even happily," says Tash - and it's clear Pharmacie is built to serve that society on the south coast. **18 Cambridge Grove, Hove BN1 3LD**
pharmaciecoffee.com



NEWS

£1.6m plan to revamp Gillett Square leaves small traders fearing for their futures

A year-long project to create more office space in Bradbury Street will turf out a string of small businesses operating in Gillett Square - with no guarantees about where they'll go. **Emma Bartholomew** reports

Traders in Gillett Square still don't know where they'll move during a £1.5million revamp that could begin in just over four months.

Nine businesses in "pods" at the square, off Kingsland High Street, are "in limbo", waiting to hear what Hackney Co-operative Developments (HCD) can arrange for them while the year-long building works take place. They could start as early as March if planning permission is secured.

HCD, a community interest company that rents the space off Hackney Council, secured a grant of £825,000 to put a glass facade on the shared office space at 3 Bradbury Street, which it must match with another £825,000 of its own cash.

It wants to make the space more eco-friendly and add an extra storey to create more workspace for tenants.

But while businesses inside the building have been offered a spot in Manor House and are being supported with a relocation package to help with moving, IT,



Markus at Kaffa Coffee in Gillett Square. Pictures: POLLY HANCOCK

HR and marketing and communications costs, the pod owners still have no idea where they might go.

HCD is exploring the possibility, with the council, of sending them to the north or east side of the square on council-owned land, but that is still far from certain.

"Discussions are at an early stage the council is broadly supportive of the plans, but everything will be subject to normal planning process and permissions," they told tenants in a consultation that ended last month.

"HCD doesn't yet know what to suggest as the best solution, as we are still establishing what is possible."

The nine businesses include Kaffa, an Ethiopian coffee stall, Caribbean jerk chicken, a barber's, NTS radio, a hula hoop shop, an Islamic bookshop, a Nigerian restaurant and a tailor.

One of the owners told the Gazette he is "going out of his mind" with worry and feels as though he is "in limbo".

"They have promised we can come back in two years and sign a new lease," he said, "but it's not clear where we are going to go for one year [while the work is done]. They are pushing things forward too fast."

"At the moment there are lots of promises but I am suspicious that once planning permission is granted they can change their mind."

All tenants have been told they'll be relocated within the development, with a maximum 10pc cap on any rent increase - and no further rent increase within two years.

But the trader says it's a worry even if he does end up getting moved within the square, and wonders if he and his neighbours will be compensated for loss of business.

"The square is going to be cut off, and there will be lots of lorries coming in," he said. "If you stop working for three months you will be bankrupt. Over a whole year, how will I manage to pay my rent?"

HCD has admitted it anticipates "considerable disruption in terms of access, noise and dust" with the major works.

Metaphysics PhD student



A'ishah Khalida is also worried about the proposals to her "favourite place in the world".

"The space currently has the most amazing, effortless diversity, its own culture and history," she said. "It simply won't remain if there's a Costa in place of Kaffa."

"Gillett Square used to be a car park, then a rough place, and now something unique and special by the work of the community over the years."

"With patience and emotional investment the square has become a place for imams to rub shoulders with skateboarders - where architects share coffee and a chat with gardeners, mathematicians and musicians."

"It's a really special place. It

doesn't want Shoreditch-ification. It's the talk of the square at the moment."

Antonia Onigbode, a manager at HCD, told the Gazette tenants "do not need to worry".

"We do not intend to lose sight of how valuable Gillett Square is for so many in the community," she said.

"We don't want to make Gillett Square inaccessible to any members of our community, or to allow the area to be gentrified. Over the last week we have had one-to-one conversations with all pod tenants and have updated the design and most of their concerns have been dealt with."

A community consultation will take place at Vortex tomorrow (Fri) at 6pm.



OBJECTION Kaffa Coffee, 1&2 Gillette Square, N16 8AZ

1 message

Khadine Jackson <khadine.jackson@hackney.gov.uk> 29 March 2023 at 09:06
To: Shan Uthayasangar <shan.uthayasangar@hackney.gov.uk>, "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>

Dear Shan,

In regards to the application for a premises licence for the above named premises, the Environmental Protection Team would object to the application on the grounds of prevention of public nuisance. These concerns can be allayed if the applicant agrees to the following conditions:

Live and recorded music must not take place on the premises until the following conditions have been met:

1) A double lobby, (an enclosed space with two sets of doors, which creates a buffer zone between the inside and outside of the building.) Is to be constructed at the Bradbury Street side of a building to help reduce noise escape from activities and patrons.

2) The entry/exit door on the Bradbury Street side of a building shall only be used as an emergency exit after 21:30 hours until the premises closes on any day. Prominent signs should be displayed notifying patrons of this requirement.

3) Notices shall be prominently displayed at all exits requesting patrons to leave the area quietly.

4) Live music is to cease at 23:00 hours until the premises closes on any day.

5) A noise limiter must be fitted to the musical/voice amplification system and maintained in accordance with the following criteria:

(a) The limiter must be set at a level determined by and to the satisfaction of an Officer of the Environmental Protection Team so as to ensure that no noise nuisance is caused to occupiers of noise sensitive premises.

(b) The operational panel to the noise limiter shall then be secured by key or password to the satisfaction of an Officer of the Environmental Protection Team and access shall only be by persons authorised by the Premises Licence holder for maintenance.

(c) The noise limiter shall not be altered without prior written agreement from the Environmental Protection Team.

(d) No alteration or modification to any existing sound system(s) should be affected without prior knowledge of the the Environmental Protection Team and

(e) No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

6) The applicant must prepare a hirers agreement to the satisfaction of an Officer of the Environmental Protection Team to ensure hirers are fully aware and will adhere to these conditions.

Kind regards

Khadine Jackson
Senior Environmental Protection Officer
Environmental Health Service
Business Regulation
Public Realm
London Borough of Hackney
Hackney Service Centre
[1 Hillman Street](#)
[London E8 1DY](#)

Tel: 0208 356 4825 / 7997

Re: Licensing Act 2003: Application for a Premises Licence - Kaffa Coffee, 1&2 Gillette Square, Hackney, London, N16 8AZ

1 message

Amalia Rodriguez <amalia.rodriguez@hackney.gov.uk>

23 March 2023 at 20:08

To: Shan Uthayasangar <shan.uthayasangar@hackney.gov.uk>, "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>

Cc: David Tuitt <david.tuitt@hackney.gov.uk>

sorry, the representation:

I make the following relevant representation in relation to Kaffa Coffee's application to extend their operating times, on the grounds of prevention of public nuisance.

Gillett Square is a hot spot in relation to noise nuisance as well as a disorder by groups gathering at night, playing loud music, being rowdy as well as and being involved in drug dealing and drug taking.

Due to the ASB in the area, the Enforcement team is spending extra resources with two Enforcement Officers (EOs) dedicated exclusively to the area; it is the only area in Hackney that has two EOs, and this is due to Gillett Square being a hot spot for ASB.

It has been reported by officers, that individuals involved in drug taking or drug dealing, often use Kaffa Coffe premises to hide away from the CCTV recording in the square. It has been mentioned that the owner, although not involved in drug dealing, does not seem able to stop it or manage it, as he probably feels intimidated. Even if that was not the case, just by the premises being open, it would contribute to noise in the square, from music in the venue but also attendees or the crowd that uses Kaffa Coffee tables and chairs to hide; we fear that this will increase the ASB incidents and the Enforcement Team can't be there all the time to police it and ensure that there those problems don't take place.

Looking through records, there have been some references to issues outside Kaffa including drug arrests and fights going back to 2018 although not all of those incidents can be directly linked to Kaffa.

Thanks,

Kind regards,

Amalia

On Thu, 23 Mar 2023 at 20:06, Amalia Rodriguez <amalia.rodriguez@hackney.gov.uk> wrote:

Please,

see attached in relation to Kaffa Coffee. Let me know if I need to provide more information. Thanks,

Kind regards,

Amalia

Amalia Rodriguez

Enforcement Team Manager (North)

Enforcement and Business Regulation

London Borough of Hackney

1 Hillman Street,

E8 1DY

0208 356 4464

APPENDIX B3

RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 3288CE Amanda GRIGGS
TELEPHONE NUMBER	07884 561085
E-MAIL ADDRESS	hackneylicensing@met.police.uk

APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	Kaffa Coffee 1 & 2 Gillett Square London N16 8AZ
NAME OF PREMISES USER	Yared Markos

COMMENTS

I make the following relevant representations in relation to the above application for a Premises Licence at the above address.

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following representations in relation to the application for a Premises Licence at Kaffa Coffee, 1&2 Gillett Square for the following reason(s);

Police have concerns over the extended hours requested in this application. The venue is in the Dalston SPA and there doesn't appear to be any measures in order to mitigate the negative impact. In fact there appears to be less stringent conditions offered as part of this application when compared to those on the current licence.

Police are concerned that a venue in Gillett Square, in the middle of the Dalston SPA is requesting to open regularly till 0130hrs but has not made any reference to the consideration of having security employed at the venue.

The venue has been operating outside of its licensable hours with people packed in, vertical drinking, and loud music with the shutters down. Not only is the event unlicensed but being 'locked in' is also a major safety concern. LBH Licensing enforcement were investigating this further.

As such police have little confidence in the applicant's ability to adhere to his licence and operate responsibly, and is currently having a negative impact on the area with the unauthorised activity and noise complaints that have been received when operating on a TEN.

The above representations are supported by the following evidence and information.

Personal knowledge of the local area and issues in the area.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

None

Signed
PC 3288CE GRIGGS
(By E-mail)
Name (printed)

APPENDIX C1**Objection, Kaffa Coffee Fwd: Licence Application - week ending 03/03/2023**

1 message

11 March 2023 at 13:13

To: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>

Dear Licensing,

[NB: please ensure that all my personal details are redacted as I have experienced reprisals in the past following objections, that is a matter of record.]

I am writing to object to the Kaffa Coffee ([1-2 Gillett Square, N16 8AZ](#)) application for a premises licence for recorded music from 08:00 to 23:30 Sun to Thurs and from 08:00 to 01:30am Fri and Sat, late night refreshment from 23:00 to 23:30 Sun to Thurs and from 23:00 to 01:30am Fri and Sat and to authorise the supply of alcohol for consumption on and off the premises from 12:00 to 00:00 Sun to Thurs and from 12:00 to 01:30am Fri and Sat.

As a local resident, it is inevitable that I would be adversely affected by this due to cumulative impact.

The license if granted would break all four of the council's licensing objectives.

I have a busy full time job and will add to this objection if it is possible.

I urge you to reject this.

Kind regards,



[REDACTED]
Mildmay Place,
Boleyn Road,
London N16 [REDACTED]

Licensing Service,
1 Hillman Street,
London, E8 1DY

26th March 2023

Dear Sir/Madam

Re: Kaffa Coffee, 1 & 2 Gillet Square, Hackney, N16 8AZ.

I write this letter of representation strongly OPPOSING the granting of a licence for the above premises.

I am a resident who lives in the immediate vicinity of Gillett Square. Myself, and my Neighbours, a few of whom are disabled, vulnerable adults and young children, are already subject to continuous, daily anti-social behaviour from Gillett Square/Bradbury Street. This includes excessive music and noise, violence, littering and having our estate, private gardens and children's play park used as toilets and for drug use and also regularly blocked pavements. This occurs every single day and even more so on the weekends and when there are events. We regularly complain to noise enforcement and the local police on 111 but nothing seems to be followed up.

Most of those who engage in this behaviour (particularly at weekends) are customers of businesses in Gillett Square (mostly those of Kaffa Coffee) and Bradbury Street where there are already enough late-night venues with loud music and people who don't respect the area as a residential one. There have been many previous events at Kaffa Coffee whereby the music went on well into the early hours of the morning all the while with no proper premises licence it seems. As mentioned, there are a few other music venues already in the area that add to these problems so allowing another business to attract this type of clientele for even longer will only make matters worse.

[REDACTED]
28-3-23

I/we are not confident that granting a premises licence will satisfy the four objectives of granting such a licence and have outlined this above. It will certainly, without any doubt in our minds, exacerbate the existing anti-social nuisance. It will increase crime and disorder already present in the area, with the sale of alcohol for longer, will hinder public safety as it already does, increase public nuisance already present with excessive noise and will fail to protect children from harm after having their local park laced with urine, faeces, drug paraphernalia and broken glass caused by these nighttime revelers. It is also a slap in the face that there is in fact, a local Labour MP office in Gillett Square who must certainly witness these events/issues but hasn't sought to remedy them.

We are entitled to the quiet enjoyment of our homes and are tired of dealing with this every single day and night. With better weather and longer days approaching, we dread summertime, which should be the most enjoyable time of the year, for fear of what we might encounter on our doorsteps or in our gardens. I trust that as the Licensing authority you will take all this into consideration when making your decision.

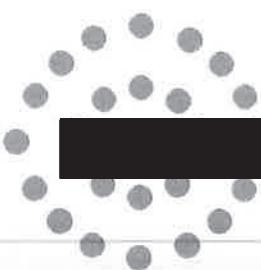
Whilst we do support small local businesses, we cannot do it to our own detriment and therefore firmly object to the granting of the licence.

I look forward to hearing from you and should you need any further information, I can be contacted at:

[REDACTED]

Yours faithfully,

[REDACTED]



[REDACTED]
 [REDACTED] Mildmay Park, London N1 [REDACTED]
 020 7240 8280 - General Enquiries 9 AM - 5 PM
 [REDACTED]
 [REDACTED]

Licensing Service

1 Hillman Street,

London,

E8 1DY

22/03/2023

Dear All at Licensing Service,

The SMTC would like to make a representation against the renewed and extended licensing of Kaffa Coffee at 1&2 Gillette Square N16 1AZ.

We are a small tenants co-operative and several our members live in properties in the immediate area of Gillette square.

We are regularly informed by our members that Gillette Square already causes problems. The people that visit these businesses cause excessive noise disruption late at night, use drugs in public spaces and private gardens and commit street crime and anti-social behaviour. We regularly get reports, especially on weekends, of drunk people urinating in the children's play park and on our private properties.

These complaints often concern Kaffa coffee and the crowds they attract. The police and Hackney council noise abatement teams are aware of these regular complaints from residents.

Gillette square and Bradbury Street already has a number of late-night venues whose visitors behave anti-socially and disrupt family life in the neighbourhood. To allow Kaffa Coffee, previously a daytime coffee shop, to become a late-night music bar would only add to the noise, litter, anti-social behaviour, street crime and drug dealing that already troubles this area.

We are happy to provide supporting evidence of the disruption caused by late night visitors and a record of complaints made by some of our members.

Yours sincerely,

[REDACTED]
 28-3-23

The Committee of management for SMTC





This premises licence has been issued by:

Licensing Service
1 Hillman Street
London E8 1DY

PART A – PREMISES LICENCE

Premises Licence Number

099104

Part 1 – Premises details

Kaffa Coffee
6 Bradbury Street
London
N16 8JN

Where the licence is time limited the dates

Not Applicable

Licensable activities authorised by the licence

Live Music
Recorded Music
Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Live Music

Standard Hours:

Thu 20:00-22:00
Fri 20:00-22:00
Sat 20:00-22:00

Recorded Music

Standard Hours:

Thu 20:00-00:00
Fri 20:00-00:00
Sat 20:00-00:00

Supply of Alcohol Standard Hours:

Mon 12:00-00:00
Tue 12:00-00:00
Wed 12:00-00:00
Thu 12:00-00:00
Fri 12:00-00:00
Sat 12:00-00:00
Sun 12:00-00:00

The opening hours of the premises

Standard Hours:

Mon 08:00-00:00
Tue 08:00-00:00
Wed 08:00-00:00
Thu 08:00-00:00
Fri 08:00-00:00
Sat 08:00-00:00
Sun 08:00-00:00

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

On and Off Premises

Part 2 –

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Yared Markos

Registered number of holder, for example company number, charity number (where applicable)

N/A

Name, address and telephone number of designated premises supervisor where the premises authorises the supply of alcohol

Yared Markos

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Date of Grant: 23 January 2019

Signed:

**David Tuitt
Team Leader - Licensing**

Annex 1 - Mandatory Conditions

Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e)dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.
- 5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- 5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature
6. The responsible person must ensure that:
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - beer or cider:1/2 pint;
 - gin, rum, vodka or whisky: 25ml or 35ml; and
 - still wine in a glass: 125ml; and
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c)where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customers is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula -

$$P = D+(D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

None.

Conditions derived from Responsible Authority representations

8. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas and each entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
9. There shall be a staff member from the premises who is conversant with the operation of the CCTV system on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorised council officer recent data or footage when requested.
10. Signs will be prominently displayed at all entrance and exit points reminding customers to leave quietly and respect local residents.
11. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as driving licence or passport.
12. Substantial food shall always be available whenever alcohol is being sold/served.
13. All customers shall be seated. There shall be no vertical drinking.
14. An incident log shall be kept at the premises, and made available on request to an authorised officer of the council or the police, which will record the following.
 - a. All crimes reported:
 - b. All ejections of patrons
 - c. Any complaints received.
 - d. Any incidents of disorder.
 - e. Seizure of drugs or offensive weapons.
 - f. Any faults in the CCTV system.
 - g. Any refusal of the sale of alcohol.
 - h. Any visit by a relevant authority or emergency service.
15. Premises to operate zero tolerance policy to drugs and comply with Hackney Police Drugs and Weapons policy where appropriate.

16. All instances of crime and disorder to be reported by the Designated Premises Supervisor or responsible member of staff to an agreed police contact point, as agreed with the police.
17. All staff receives training on the legislation relating to the sales of alcohol to underage persons and drunken persons. There shall be written records of such training which will be kept on the premises and produced to a police officer or other authorised officer upon request.
18. There shall be no glass, or open containers taken outside of the premises at any time.
19. After 2100hrs there shall be a maximum of 5 smokers outside the premises at any one time.
20. All sales of alcohol for consumption off the premises shall be delivered via a delivery service such as Deliveroo and shall accompany food.

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

PLAN/099104/23012019


LEGEND:

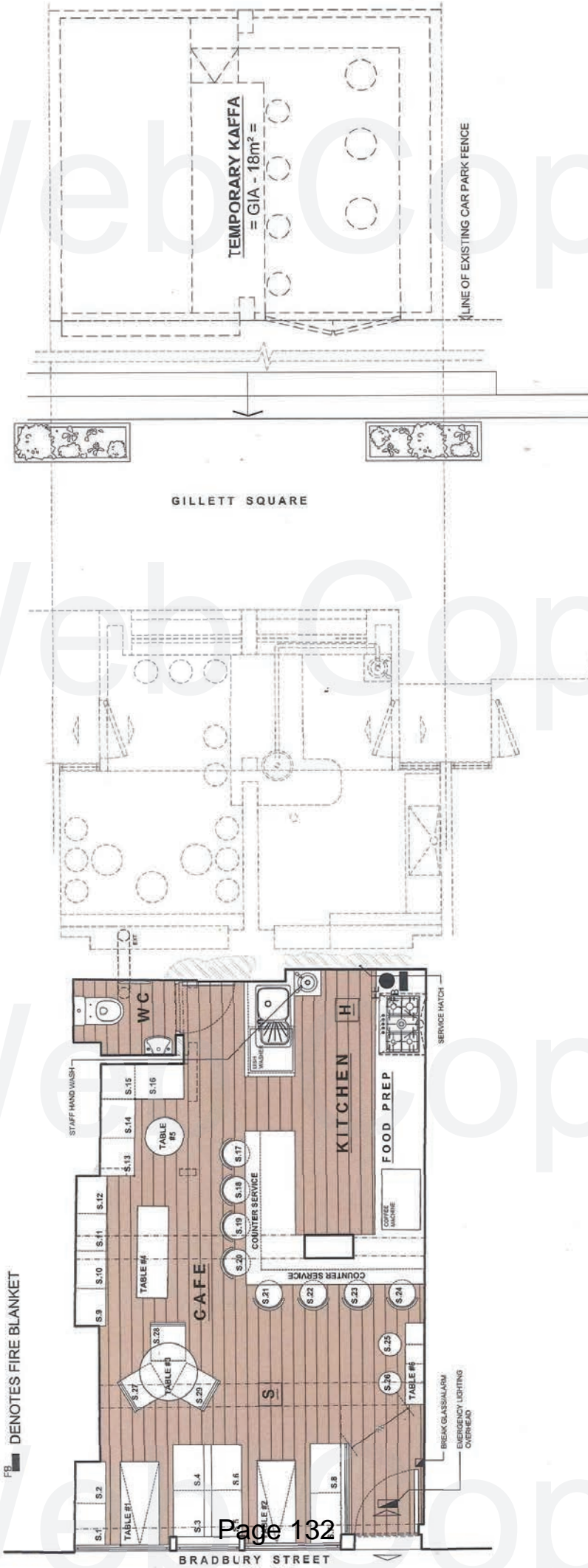
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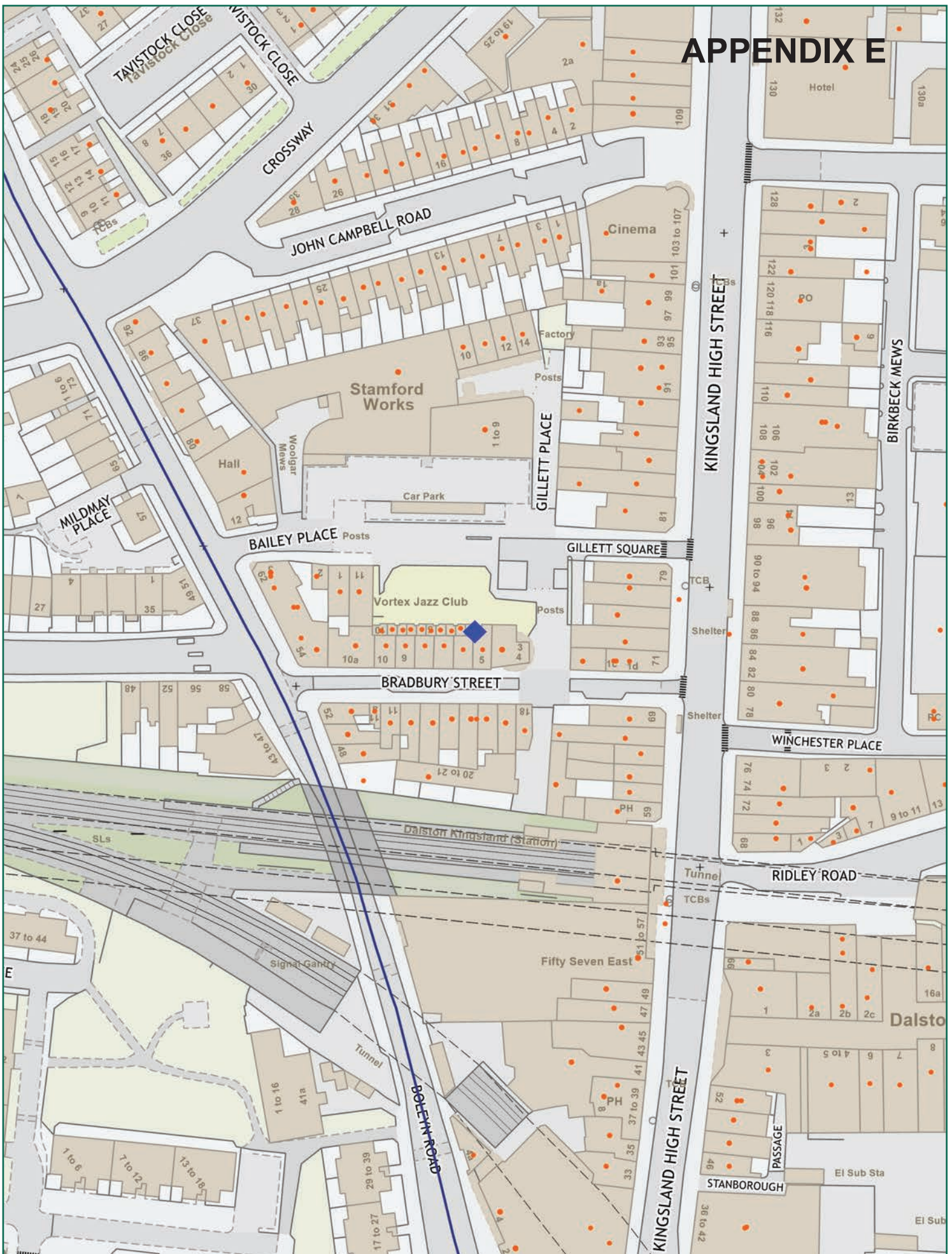
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APPENDIX E




NORTH

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Kaffa Coffee, 1&2 Gillette Square, London, N16 8AZ

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